

**TOWN OF NORWELL
Advisory Board
Meeting Minutes
January 30, 2018**

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The Advisory Board was called to order by Tim Greene at 7:00pm. Present were Mark Cleveland, Susan Powell, Mark Maiellano, Amy Koch and Karen Reynolds. Jane Stout and Harry Solis were absent. Jacky McClean stepped down from the Advisory Board. Town Administrator, Peter Morin, was also present.

Thank you, Jacky, for all the years of dedicated service to the Advisory Board and other Town Boards. Your background knowledge and understanding of the issues were used to advance the mission of the Advisory Board. We will miss you and wish you well.

ADMINISTRATIVE MATTERS

Acceptance of Minutes- Tim asked if there were any questions or comments about the Minutes from October 30. With no discussion, motion made to accept the Minutes from October 30, 2017. *Motion seconded and passed 6-0.*

Transfer Requests - An audit revealed a deficit of \$13,000 of the Property Casualty Premium. A request in the amount of \$13,000 was made to pay the insurance bill for new equipment including a new bucket truck, snow thrower, highway equipment along with the new fire truck and ambulance among other Town vehicles. This transfer will cover the balance through the end of the fiscal year. Motion to transfer \$13,000 to pay the Property Casualty Premium. *Motion seconded and passed 6-0.*

The Town Clerk's Office also made a request. The request for \$800 to pay for the rented sound system, mics and digital console for the Special Town Meeting in December. This was an unexpected expense that was incurred when the Special Town Meeting date was set after the budget was approved earlier this year at the Annual Town Meeting. Motion to transfer \$800 to the Town Clerk's Office to pay the bill for the digital sound system. *Seconded and passed 6-0.*

Insurance Expense (Workers Compensation) was also on the agenda due to an error. There are funds in the budget to cover Workers Compensation

Department Budgets Overview - FY2019 Peter analyzed a budget worksheet with preliminary data that included Town revenues and expenses. The review examined revenues including the levy limit, new growth, local receipts and the expenses of the Town Departments. Peter expects this budget season to progress smoothly with few discrepancies. A copy of the worksheet is attached.

The Warrant for the Annual Town Meeting closes February 7, 2018. A quick list of anticipated Articles include Changing the Highway Surveyor from an elected to appointed position; Capital

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Spending for Schools; Animal Control pets on a leash; By Law Review; Complete Streets; CPC purchase of Whiting Fields; and providing restrooms at the Clipper Community Complex.

Town Health Insurance Update - Peter informed AB that as of July 1, 2018 Norwell will discontinue Town coverage with the Mayflower Group. Norwell joined with MIIA (Massachusetts Interlocal Insurance Association) which is a nonprofit organization created to serve 400 cities, towns in Massachusetts to realize the greatest possible value for their insurance dollar. MIIA is more stable than Mayflower and their general practices benefit each Town it serves.

FUTURE MEETINGS

Tuesdays and Thursdays beginning February 6 and 8, 2018 at 7:00pm.

Adjourn- Motion made to Adjourn. *Seconded and passed 6-0.*



Tim Greene
Chairman