

**TOWN OF NORWELL  
Advisory Board  
Meeting Minutes  
October 25, 2016**

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The Advisory Board was called to order by Roger Hughes at 7:00pm. Present were Susan Powell, Jane Stout, Mark Maiellano, Amy Koch, Jacky McClean and Karen Reynolds. Tim Greene and Ralph Gordon were absent.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minutes** - Roger asked for questions or comments about the September 20, 2016 Meeting Minutes. With no discussion, motion to accept the Minutes from September 20, 2016. *Seconded and passed 6-0 with one abstaining due to absence from last meeting.*

**Bills** - Motion to pay bill for the dues for the Association of Town Finance Committee for \$204. *Seconded and passed 7-0.*

**ACTION ITEMS / DISCUSSIONS**

1. **Library Project Committee Update** - Jean Ivas and Scott Brodsky presented an update on the Library Project. In October 2014 the grant process began. The Committee had the Library evaluated by outside firm, and the findings revealed that many substandard conditions existed. Major problems include structural deficiencies, poor accessibility, asbestos removal, need new roof, rewire to meet code, sanitary drainage and no sprinkler system. Due to the neglect and failure of many systems of the Library, the Committee began research on construction of a new Library.
  - a. *To apply to the Massachusetts Public Library Construction Program, Town must have Town Meeting approval of project and Town Meeting authorization to apply for, accept and expend MPLCP grant funds.*
  - b. The Library Committee turned to the MPLCP to guide them through the process of applying for a building project grant that could pay up to 45-50% of the *eligible* costs of the project. One step in this process is to reach out to Norwell residents to ask what they expect from their Library. Not surprisingly, the needs of the Town have changed over the years. Based on forums conducted in Town, needs include larger/more space for Library programing, study rooms, multipurpose rooms, teen space, computer/digital lab, along with the traditional stacks and materials

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currently offered. Chance of grant approval is increased if community needs are met in the project design.

- c. Cost Summary is based on comparable projects in other communities.

Grand Total - \$13,045,000

Grant Estimate - \$5,400,000

Adjusted Project Cost - \$7,645,000

Capital Fund Raising - \$1,000,000

Projected Town Obligation - \$6,645,000

The Town must bond the full amount and MPLCP reimburses incrementally. Projected funding by 2020 and begin construction 2024.


- d. The AB questioned many points of the presentation including project size and design, cost, traffic/usage. Questions to TA about current bonds, bonds coming due and the impact of a new bond. AB expects to continue discussion with Library Committee and TA.

2. Reorganization of Advisory Board - After continued discussion about reorganizing AB, Roger clarified his wishes to continue as Chairman. Motion to nominate Roger Hughes as Chairman of AB. *Seconded and passed 7-0.* Motion to nominate Mark Maiellano for Vice Chairman and Karen Reynolds as Clerk. *Seconded and passed 7-0.*

### **FUTURE MEETINGS**

Next meeting in Mid-Late November, inviting Water Commission and Highway Department.

**Adjourn** - Motion made to Adjourn. *Seconded and passed 7-0.*

  
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Roger Hughes, Chairman