

**TOWN OF NORWELL  
Advisory Board  
Meeting Minutes  
March 29, 2016**

TOWN OF NORWELL  
TOWN CLERK  
2016 MAY -4 PM 1:58  
RECEIVED

The Advisory Board was called to order by Roger Hughes at 7:00pm. Present were Jacky McClean, Susan Powell, Mark Maiellano, Ralph Gordon, Tim Greene, Jane Stout and Karen Reynolds. Also present was Town Administrator Peter Morin.

**ACTION ITEMS / DISCUSSIONS**

**WARRANT ARTICLES FOR SPECIAL TOWN MEETING**

**Article 7** - This Article seeks to convert the sum of \$23,422 from Article 11 of the Annual Town Meeting of May 5, 2014 for the purpose of planning and designing a new Town Library or to plan and design renovations and/or an addition to the existing Town Library. The Library Trust will supply the balance up to a total of \$75,000 for this phase of the project. This process will include the most advanced design plans that meet the criteria for MA Board of Library Commissioners grant program. The goal of this phase is to complete several designs to determine the most effective & efficient plan for the future of the Library. Motion to accept Article 7 of the Warrant for Special Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 10** - John Mariano and Bob Ward reviewed the lack of quality field space for Girls Softball Development Program. This Article seeks \$210,000 from the Community Preservation Fund for the purpose of rehabilitating two softball fields at Woodworth Fields. Woodworth Field 3 & 4 are currently designed for Girls Softball, but are in deplorable condition. These funds will make improvements consistent with Little League fields 1 & 2 including new fences and backstops, covered dug-outs, irrigation in field 4, power and bleachers. The CPC and Girls Softball request this as a STM Article to begin the project as quickly as possible so the improvements will be complete for the 2017 season. Motion to accept Article 10 of the Warrant for Special Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 11** - At the time of this meeting, it was not known if this Article will appear in the Warrant for Special Town Meeting or Annual Town Meeting. Therefore the AB voted two times with the same result. This Article seeks a Town vote authorize the Treasurer, with the approval of the Board of Selectmen to borrow \$1,400,000 for the purpose of road repair and further improvements to Main Street including installation of granite curbing, 2 feet wide grass and 5 feet wide sidewalk from South Street to River Street. This Article needs  $\frac{2}{3}$  vote at Town Meeting before it can be voted on the ballot at Town Election. Motion to accept Article 11 of the Warrant for Special Town Meeting as drafted. *Seconded and failed 0-7-1*

**WARRANT ARTICLES FOR ANNUAL TOWN MEETING**

**Article 3** - Tim Greene and Peter Morin presented the work of the Capital Budget Committee (CBC). This Article seeks \$786,000 for Capital Outlay as set forth by the CBC. The CBC considered 19 and recommended 9 requests from the Fire Department, Town Hall, Water Department, Tree and Grounds and Highway Department, School Department and the Library. CBC recommends

School Department	HVAC control units for Vinal, Cole and High School	\$40,000
	HVAC for Vinal (replace)	\$35,000
Tree and Grounds	Wood Chipper	\$70,000
	Ford F550 with sander, plow and chip box	\$90,000
Highway Department	Front End Loader	\$185,000
Water Department	Ford 350 Utility Body DRW 4WD with plow	\$45,300 Approved, but dispensed from separate funding source
Town Hall	Facilities Interior Work	\$4,000
	Exterior Repointing Brick work	\$94,500
Fire Department	Ambulance Class 1	\$250,000
	Lucas 2.2 chest compression system (quantity 2)	<del>\$35,000</del> CBC recommends 1 \$17,500
Total		\$786,000

Fire Chief Reardon described the Lucas 2.2 Chest Compression System. It is a continuous CPR device that straps onto the patient to keep heart pumping and increases the chance of survival of person in cardiac arrest. The rationale of the CBC for 1 device is two fold. Purchases should be at intervals for longevity and the chance of the need for two simultaneously is very slim. AB had strong concern for the slight chance of two patients in cardiac arrest at same time. Motion to accept Article 3 for \$786,000 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 7-0.*

Motion to accept the request for an Ambulance Class 1 for \$250,000. *Seconded and passed 7-0.*

Motion to accept the request for 2 Lucas 2.2 chest compression systems total of \$35,000.

*Seconded and passed 5-2.*

Motion to accept Article 3 of the Warrant for Annual Town Meeting as amended including 2

Lucas 2.2 chest compression systems for a total of \$803,500. *Seconded and passed 5-2.*

2016 MAY -4 PM 1:59

RECEIVED

**Article 44** - Kate Boudreau and Ed Cox returned to continue discussion of a traffic study for reopening the second entrance at the Vinal School. Article 44 seeks \$5,000 to conduct this study and analyze feasibility. The School Committee meets 4/11 to discuss this and other traffic studies for school entrances and exits. Motion to accept Article 44 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 7-1.*

**Article 11** - This Article seeks \$30,000 to be expended under the direction of the permanent Drainage Study Committee and the Highway Surveyor for engineering, installation and or maintenance of Town drainage. Motion to accept Article 11 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 12** - This Article seeks \$300,000 to be expended by the Highway Surveyor for resurfacing and related construction and maintenance of Town Ways. Motion to accept Article 12 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 13** - This Article seeks a sum of money in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90 funds. This money is to be expended under the direction of the Highway Surveyor. The AB deferred action on this Article until funds from the State are available. Action at Town Meeting.

**Article 14** - This Article seeks \$30,000 to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's Municipal Separate Stormwater Sewer System. Motion to accept Article 14 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 15** - This Article seeks \$225,000 to be expended under the direction of the Highway Surveyor for the purpose of debris removal, engineering, stormwater and Highway yard facility rehabilitation. It is anticipated that this is the last year for this type of cleanup. The debris from construction along Forest Street is the last project the Town will clean up. In the future, the contractor will be responsible for this type of cleanup. Motion to accept Article 15 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 16** - This Article seeks \$50,000 to conduct a survey of the conditions of public roads in Town. It is important to note that for every dollar spent maintaining a road, \$6-10 is saved. It is cheaper to maintain than to resurface roads. Motion to accept Article 16 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

TOWN OF NORWELL  
TOWN CLERK  
2016 MAY 11 PM 1:59

**Article 10** - At the time of this AB Meeting, it was not known if this Article will appear in the Warrant for Special Town Meeting or Annual Town Meeting. Therefore, the AB voted on this Article in both sections of our meeting. The vote yielded the same result. This Article seeks a Town vote authorize the Treasurer, with the approval of the Board of Selectmen to borrow \$1,400,000 for the purpose of road repair and further improvements to Main Street including installation of granite curbing, 2 feet of grass and 5 feet wide sidewalk from South Street to River Street. This Article takes  $\frac{2}{3}$  vote at Town Meeting and pass on the ballot at Town Election. Motion to accept Article 10 of the Warrant for Annual Town Meeting as drafted. *Seconded and failed 0-7-1.*

**Article 7** - This Article seeks to accept Fieldstone Way as a public way. Town is still working toward this goal. The AB deferred action until further notice.

**Article 36** - This Article seeks to create a fund to be known as the Special Education Stabilization Fund for the purpose of funding extraordinary statutorily mandated Special Education out of district costs. The School Department asks for this Stabilization Fund as a precautionary measure. Some years, out of district tuition unexpectedly increases to a point of budgetary concern. The establishment of this Fund allows the School Department to meet its mandated obligations for our out of district students while keeping the culture & practice of high standards and services for typically developing students. If this Article is approved and a Fund is established, the School Department may only access these funds through an Article and  $\frac{2}{3}$  vote at Town Meeting. Motion to accept Article 36 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 37** - This Article seeks to transfer funds to the Special Education Stabilization Fund. The AB will take action at the Annual Town Meeting.

**Article 1** - This Article seeks to accept the reports of its Officers, Boards, Departments, Committees, and Commissions. Motion to accept Article 1 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 4** - This Article seeks a sum of money to meet obligations for union and personal contracts to be apportioned by the Finance Director. The AB will take action at Town Meeting.

**Article 17** - This Article seeks to change the position of Highway Surveyor from elected to appointed by the Board of Selectmen. This position has evolved to a complex technical job and the Government Study Committee recommended this change in 2012. Motion to accept Article 17 of the Warrant for the Annual Town Meeting as drafted. *Seconded and passed 8-0.*

**Article 18 & 19** - These Articles seek to amend its Zoning Bylaws by adding a new section for a Billboard Overlay District and to allow billboards in the new Overlay District. These Articles will be presented to the Zoning Board on April 13, 2016. The AB will meet before Town Meeting to continue discussion.

TOWN OF NORWELL  
TOWN CLERK

**Article 20** - This Article seeks to impose a local excise tax of 6% of the total amount of rent for occupancy of any room in a bed & breakfast, hotel, lodging house or motel within the Town.

This has been adopted by many communities in MA and is similar to the successful meals tax at restaurants. Motion to accept Article 20 of the Warrant for Annual Town Meeting as drafted.

*Seconded and passed 8-0.*

**Article 35** - This Article seeks to amend the General Bylaws by deleting the Mooring Bylaw and replacing it with a new Mooring Bylaw. This new bylaw changes the position of Harbormaster to Mooring Administrator. It clearly defines the role of the appointed Mooring Administrator and the process of obtaining a mooring permit. Motion to accept Article 35 of the Warrant for Annual Town Meeting as drafted. *Seconded and passed 7-1.*

**Articles 39-42** - The AB deferred action on the following Articles until Town Meeting.

- Transfer to Stabilization
- Transfer to OPEB Trust
- Transfer to Capital Stabilization
- Reduce the Tax Rate

**Article 54** - This Article to paint Town Hall and Washington Street Fire Station was withdrawn.

#### **FUTURE MEETINGS**

April 26 or 28, 2016

**Adjourn** - Motion made to Adjourn. *Seconded and passed 8-0.*

  
\_\_\_\_\_  
Roger Hughes, Chairman