

**TOWN OF NORWELL  
Advisory Board Minutes  
Meeting Minutes  
March 1, 2016**

TOWN OF NORWELL  
TOWN CLERK  
2016 MAR 17 AM 10:00  
**RECEIVED**

The Advisory Board was called to order by Roger Hughes at 7:00pm. Present were Susan Powell, Mark Maiellano, Jane Stout, Tim Greene and Karen Reynolds. Ralph Gordon and Jacky McClean were absent. Also present was Town Administrator Peter Morin.

**ADMINISTRATIVE MATTERS**

There are no administrative matters this evening.

**ACTION ITEMS / DISCUSSIONS**

**Conservation Committee** - Nancy Hemingway presented her department budget. With the exception of Professional Services, the Conservation Committee and the Town Administrator's recommendations are the same. The Professional Services line consists of expenses such as file permitting and recording fees, engineering projects and conferences on Conservation regulations. In FY15, several projects were billed and paid in early FY16. The actual spent for Professional Services was misleading due to those encumbered bills. After hearing the relevant facts, TA changed his recommendations to include the original request. The AB prescribes a dialogue initiated by the Conservation Committee with TA to address/discuss discrepancies before future presentations to AB. Motion to accept the recommendation of the total budget of \$117,066 for the Conservation Commission. *Seconded and passed 6-0.*

**Planning Board** - Chris Dilorio gave brief description of the budget for the Planning Board. Motion to accept the recommendation of the Town Administrator of the total budget of \$98796 for the Planning Board. *Seconded and passed 6-0.*

**Treasurer/Collector** - Darlene Sullivan presented this budget. Two lines of note include Bonding Costs and Postage. Bonding Costs went down \$10,000. This recommended amount is anticipated to cover FY17 expenses. Treasurer/Collector requests \$12,000 for Postage. This covers the cost of a bill printing and mailing service. Treasurer/Collector addressed this issue with TA prior to AB meeting and together agreed \$12,000 is the proper figure. Motion to accept the recommendation of the Town Administrator for the total budget of \$348,324 for Treasurer/Collector. *Seconded and passed 6-0.*

**Board of Assessors** - Barbara Gingras and Joan Osborne presented budget and requested an additional staff member. There are 3,000 residential and fewer than 100 commercial parcels in Norwell. The duties of the Assessor has her on the road and unable to complete and file paperwork involved in new growth development. Assessor is not sure of the loss of revenues based on the amount of unassessed/unrecorded growth. AB directed the Assessor to initiate a discussion about this request with the TA and invited her back March 15, 2016.

**Debt Retirement, Interest on Long Term Debt, Interest on Short Term Debt** - Due to Norwell's AAA bond rating, the bond for the 2016 Fire Truck and Main Street Road construction was \$68K less than forecasted. Motion to accept the total budget of \$3,478,335 for Total Debt Service. *Seconded and passed 6-0.*

**FUTURE MEETINGS**


March 3 - Board of Water, Board of Health, Recycling, Trash, Highway, Trees

March 8 - Town Clerk, Meetings/Elections, Registrars, Facilities Manager, Building Department, Cemetery and Recreation

March 10 - no meeting

March 15 - School Committee, Assessors, Council on Aging

**Adjourn** - Motion made to Adjourn. *Seconded and passed 6-0.*

  
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Roger Hughes, Chairman

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