

**TOWN OF NORWELL**  
**Advisory Board**  
**Meeting Minutes**  
**February 23, 2016**

TOWN OF NORWELL  
TOWN CLERK

2016 MAR -8 AM 10:14

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The Advisory Board was called to order by Roger Hughes at 7:00pm. Present were Susan Powell, Mark Maiellano, Jane Stout, Ralph Gordon and Karen Reynolds. Tim Greene and Jacky McClean were absent. Also present was Town Administrator Peter Morin.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minutes:** Roger asked for questions or comments about the February 4, 2016 and February 9, 2016 Meeting Minutes. With no comments, motion to accept Minutes from February 4, 2016 and February 9, 2016. *Seconded and approved 6-0.*

**Transfer Request :** Peter presented a request for a Reserve Fund Transfer for \$20,000 for an unexpected expense in Workers Compensation. Peter believes this will fulfill our obligations through the fiscal year. He will update the AB as needed. Motion to approve the request to transfer \$20,000 for an unexpected expense in Workers Compensation. *Seconded and approved 6-0.*

**ACTION ITEMS / DISCUSSIONS**

**School Committee** - Tonight Superintendent of Schools, Matt Keegan and School Committee Chairman Amy Koch made a presentation about the mandated responsibilities to students with disabilities. This presentation included a primer on financial aspects of Special Education with definitions and discussions of State and Federal Funding, Circuit Breaker program, Continuum of Special Education Services, Local Fiscal Responsibilities and Transportation. The conversation examined at length the out of district tuition that unexpectedly increased to a point of budgetary concern. Several suggestions were given due consideration such as creating a reserve fund with the Town, adding an Article for the Special Town Meeting this spring and asking for a Reserve Fund Transfer. The AB invited the School Committee back for full discussion of the School Budget and an update of all things considered this evening. The date is set for March 15, 2016.

**Police Department** - Police Chief Ted Ross presented his budget and the discussion revolved around the request for a new officer. As a response to the "*Act Relative to the Reduction of Gun Violence*," Chief Ross and School Superintendent Keegan want to assign one School Resource Officer, SRO, to the four Norwell Schools. The main objective is to protect every child so s/he can reach her/his fullest potential. The SRO will be a veteran Officer specially trained to work within the Schools. This is a full time position and serves three roles, educator, informal counselor and Law Enforcement Officer. The SRO will report to Chief Ross. Duties involve investigating crime on campus; security, safety and crisis planning; teaching/assisting in classes related to crime including, but not limited to, illegal substance abuse and the legal and physical consequences thereof, domestic violence, sexual assault, bullying, assault and battery, malicious destruction of property, constitutional and motor vehicle law; and most importantly, building positive relationships with students, staff and parents to strengthen cooperation between School, Community and the Town's Police Department. Motion to accept the recommendation of the Town Administrator for the total budget of \$2,759,338 for the Police Department. *Seconded and passed 6-0.*

**Fire Department** - Fire Chief Andy Reardon presented his budget highlighting several lines that are of note. Overtime and Holiday Pay have significant decreases. Repair and Maintenance has an increase which the Chief controls by employing two firefighters that are certified to fix and maintain the fire trucks.

The final budget is less than the appropriation for FY16. Motion to accept the recommendation of the Town Administrator for the total budget of \$2,150,547 for the Fire Department. *Seconded and passed 6-0.*

**Ambulance Services** - Fire Chief Andy Reardon presented a brief budget for Ambulance Services. When asked if there were any Article requests, Chief Reardon's response was two fold. One Article seeks funds for a new ambulance with Advanced Life Support, ALS. The other Article seeks funds for two automatic compressors for CPR called Lucas Chest Compression System. Motion to accept the recommendation of the Town Administrator for the total budget of \$83,800 for Ambulance Services. *Seconded and passed 6-0.*

**Dispatch/Emergency Management** - After a brief summary, Peter fielded questions about the economical value of the SHREK system. Peter believes the system and technology far surpass anything Norwell could afford. However, he has some questions about policy and billing practices. He started a committee to look into updating codes and define terms of service. Motion to accept the recommendation of the Town Administrator for the total budget of \$11,500 for Emergency Management. *Seconded and passed 6-0.* Motion to accept the recommendation of the Town Administrator for the total budget of \$415,188 for Dispatch. *Seconded and passed 6-0.*

#### **FUTURE MEETINGS**

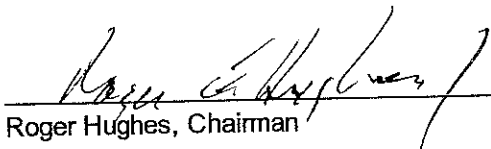
February 25, 2016 - Council on Aging, Library, S.S. Vocational Technical

March 1, 2016 - Conservation, Planning, Treasurer/Collector, Assessors

March 3, 2016 - Board of Water, Board of Health, Recycling, Trash, Highway, Trees

March 8, 2016 - Town Clerk, Meetings/Elections, Registrars, Facilities Manager, Building Department, Cemetery

**Adjourn** - Motion made to Adjourn. *Seconded and passed 6-0.*

  
Roger Hughes, Chairman

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