

TOWN OF NORWELL
Advisory Board
Meeting Minutes
February 19, 2015

TOWN OF NORWELL
TOWN CLERK
2015 MAY 27 PM 1:44
RECEIVED

The Advisory Board was called to order by Roger Hughes at 7:12p.m. Present were Ralph Gordon, Jacky McClean, Fran Molla and Skip Joseph. David McEachern, Chad Forman, Mark Maiellano and Karen Reynolds were absent. Interim Town Administrator Peter Hechenbleikner was also present.

ADMINISTRATIVE MATTERS

Acceptance of Minute - Roger asked members of AB if they had questions about the Minutes from February 5, 2015 or February 12, 2015. Motion to accept Meeting Minutes from February 5, 2015. *Seconded and unanimously passed 5-0.* Motion to accept Meeting Minutes from February 12, 2015. *Seconded and unanimously passed 5-0.*

Correspondence/Notices - A quick review of Snow and Ice removal budget. The Town budgeted for \$200,000 and to date spent \$488,000. This is the only budget that can deficit spend. This will be revisited as the season continues.

Donna Mangan confirmed OPEB Liability at \$15,348,408 and Pension Liability at \$17,704,364. Pension Liability is part of the Plymouth County Retirement Program.

NEW BUSINESS

Budget Discussions

- **Police Department** - Chief Ted Ross was present for a lengthy discussion about the Police Department budget including contractual obligations, benefits and gear & armament. The AB questioned several line items then asked to reconfigure those lines to reflect a truer sense of expenses. The AB will defer voting this budget until the updated worksheets are presented.
- **Fire Department/Ambulance Services** - Chief Andy Reardon was present for a dialogue about the Fire Department and Ambulance Services. Discussion included small increases for both budgets along with on call firefighters and ambulance repair/maintenance and services. Motion to accept the recommendation of the Town Administrator for the total budget of \$2,145,983 for the Fire Department. *Seconded and passed 4-1.* Motion to accept the recommendation of the Town Administrator for the total budget of \$68,200 for Ambulance Services. *Seconded and passed 4-1.*
- **Emergency Management** - Chief Andy Reardon presented brief account of the Emergency Management budget. Motion to accept the recommendation of the Town Administrator for the total budget of \$4,000. *Seconded and unanimously passed 5-0.*
- **Regional Dispatch** - After brief description of the Regional Dispatch budget, motion to accept the recommendation of the Town Administrator for the total budget of \$395,417 for Regional Dispatch. *Seconded and unanimously passed 5-0.*
- **Building Department** - Tim FitzGerald presented budget for Building Department. This budget is a work in progress. Items in consideration include inspector pay, receipts, clerical. Peter and Tim discussed ways of restructuring this budget to decrease use of transfer of funds to pay inspector fees. AB will discuss at future meeting.

OLD BUSINESS

Budget Discussions

- Commission on Disabilities - The mission of the Commission on Disabilities is to collaborate with the community to promote awareness related to all disabilities and to provide access to services and support groups through education and advocacy. Responsibilities of the Commission include educating Town Boards and Departments, increasing transportation of Town citizens to appointments and prepare a needs based assessment for the Town. In recent years, the Commission has provided picnic tables at the Clipper Community Complex and through the Housing Authority and braille books at Vinal Elementary School. Motion to accept the recommendation of the Town Administrator for the total budget of \$3,000. *Seconded and unanimously passed 5-0.*
- Annual Town Report - Peter continued discussion of Annual Town Report. After researching the cost of printing and postage for the Warrant for Town Meeting, it is possible to print only 10 copies of the Annual Town Report. Those copies could be available to the public at Town Hall, the Library and other public buildings. Also a copy would be available through the Town website. Motion to accept the recommendation of the Town Administrator for the total budget of \$3,000. *Seconded and passed 3-2.*

FUTURE MEETINGS

February 26, 2015

March 5, 2015

Adjourn - Motion made to Adjourn. *Seconded and unanimously passed 5-0.*



Roger Hughes, Chairman