

**TOWN OF NORWELL**  
**Advisory Board**  
**Meeting Minutes**  
**March 14, 2013**

The Advisory Board was called to order by Chairman Tim Greene at 7:30 p.m. Present were: Mary Ellen Coffey, Gary Thomas, Skip Joseph, Ralph Gordon, George Jamieson, Jacky McClean, Jason Brown and Tim Greene. Megan Collins was not present. Also present: Town Administrator James Boudreau and Selectwomen Ellen Allen.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minute** – February 19, 2013. MOTION was made to accept the Advisory Board Meeting Minutes for February 19, 2013. Seconded and passed. Jason Brown abstained.

**Transfer Request – Police Department** – MOTION was made to transfer from the Reserve Fund in the amount of \$15,239.25 to Fund 01, Department 210, Schedule 0206, Account No. 05240 to replace the totaled vehicle. The current balance in the appropriation line is \$12,830.35. Seconded and unanimously passed 8-0.

**NEW BUSINESS**

**Police Department Transfer Request Explanation** – Chief Ross explained that during the Blizzard NEMO, our 2008 Ford Explorer Police SUV was totaled when responding to an emergency call. A tree fell on the vehicle, trapping the Supervisor inside resulting in injury. Vehicle is unusable and has been totaled by the Insurance Company. This vehicle needs to be replaced immediately to maintain our fleet in the best interest of public safety.

**School Committee Budget** – Present: Kiersten Warendorf, Amy Koch, Glenn Ferguson, Brian Noble, MaryLou O'Leary and Matt Keegan. The Advisory Board was briefed on: request for an additional bus, health insurance, the staffing needs and movement, a total net increase of 2 teachers plus a movement from a contractual position to a permanent position for visual aid, technology staff at the High School as the iPads move forward and finally, reasons for increase in the unemployment budget line. AB Member inquired how the next distribution of the iPads will be done and Matt Keegan explained the process.

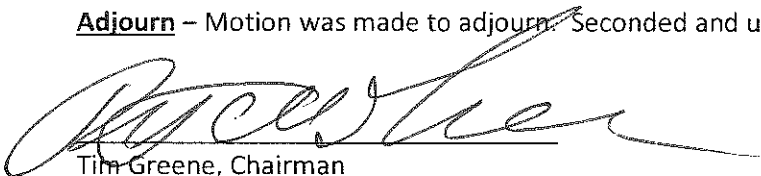
**Article 10 (School Parking Fee)** – This article will reauthorize the School Parking Fees Revolving Fund, pursuant to the provisions of MGL Chapter 44, Section 53E for FY beginning July 1, 2013. MOTION: The Advisory Board recommends this article. This is a housekeeping article as the fund must be re-authorized annually. Seconded and passed unanimously (voted 7-0).

**Article 11 (E-Rate)** – Matt Keegan briefed the Advisory Board on the E-Rate refund article and that it is a return fund due to internet and phone usage return from ATT, Verizon and Comcast. The Town Accountant explained that this money can't be returned to the schools for a prior Fiscal Year once it is in the General Fund of a different Fiscal Year.

**Correspondence/Notices:** Hearing Schedule for the Advisory Board

**NEXT MEETING:** March 19, 2013

**Adjourn** – Motion was made to adjourn. Seconded and unanimously passed.



Tim Greene, Chairman