

**TOWN OF NORWELL**

**Advisory Board**

**Meeting Minutes**

**January 15, 2015**

TOWN OF NORWELL  
TOWN CLERK

2015 FEB 17 AM 11:13

RECEIVED

The Advisory Board was called to order by Roger Hughes at 7:30p.m. Present were Skip Joseph, Chad Forman, Fran Molla, David McEachern, Karen Reynolds. Mark Maiellano arrived late and Jacky McClean was absent.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minutes:** minutes were not available and will be accepted at next meeting.

**Bill:** Office supplies were purchased from W.B.Mason for \$55.20. Motion to authorize payment of invoice. *Seconded and passed 6-0.*

**Transfer:** Request for transfer from the reserve fund totaling \$23,357 for Worker's Compensation. This is an accounting adjustment the result of payroll audit and increases for the last 2 years. Motion to approve request for transfer. *Seconded and passed 7-0.*

**Correspondence/Notices:**

1. Memo from Peter Hechenbleikner-Re: Special & Annual Town Meetings (1/7/15) - Board of Selectmen voted to open the Warrant for the Special and Annual Town Meeting to be held on Monday, May 4, 2015 in the Norwell Middle School gymnasium. The warrants for each meeting will remain open until the close of business on Wednesday, February 11, 2015.
2. Memo from Town Clerk-Re: State Ethics Commission Conflict of Interest Law (1/8/15) - Advisory Board members reminded to take the Ethics Test and sign the acknowledgement of receipt.
3. Letter from Tallage, LLC-Re:MMA Annual Meeting (1/9/15) - The MMA Annual Meeting is January 23 & 24. Tallage will have a booth at the Trade Show and all are welcome to attend and talk with Tallage.

**NEW BUSINESS**

**School Committee Update:** Members of the Norwell School Committee present include Kiersten Warendorf, Mary Lou O'Leary, Amy Koch and Alison Link. Skip asked for the School Committee to present to the AB earlier than in previous years. Mark asked for a more detailed proposal than last year. Kiersten assured the AB of a detailed proposal then listed the schedule of work for the School Budget - 1/26/15 School Budget Report from Matt Keegan, Superintendent, to School Committee, 2/9/15 School Committee meeting to discuss, 2/10/15 workshop, and 3/9/15 finalize budget. School Committee will be ready to present to AB after March 9, 2015. Reminder that all meetings open to the public.

Vinal School playground has been closed since late September due to broken piece. As School System looked into fixing playground, it was determined that it needs to be replaced because of

noncompliance. The estimate for the structure, installation, and new surface is \$78K. Suggested to ask CPC or a transfer of funds for emergency use to replace.

**OLD BUSINESS**

none

**FUTURE MEETINGS** AB will meet next Thursday, January 22 at 7p.m.

**Adjourn-** Motion made to adjourn, *seconded and unanimously passed.*

  
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Roger Hughes, Chairman