

**Town of Norwell
Advisory Board
Meeting Minutes
May 22, 2014**

The Advisory Board was called to order by Chairman Tim Greene at 7:30 p.m. Present: George Jamieson, Chad Forman, Skip Joseph, Jacky McClean, Fran Molla, Mary Ellen Coffey, and Marc Maiellano.

Administrative Matters

Minutes: Motion was made and seconded to accept the minutes from May 1, 2014. Passed unanimously.

Transfer requests:

\$4,000 – Building Department Expenses – Tim FitzGerald. After a brief discussion, Tim explained that the transfer was unforeseen because they are issuing more permits, etc. which generates more revenue for the Town. Motion was made and seconded to approve the transfer in the amount of \$4,000. Passed unanimously.

\$25,000 – Highway Fuel – Paul Foulsham requested a transfer in the amount of \$25,000.00 for the fuel line. The Highway Department is responsible for supplying fuel to the vehicles of all departments. Motion was made and seconded to approve the transfer in the amount of \$25,000.00. Passed unanimously.

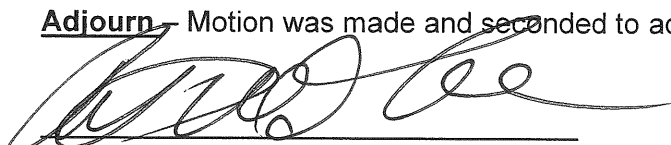
\$13,993.55 – Sick Leave buy back – Sarah Summers explained the library had an unexpected retirement and needed the money for the sick leave buy back. Motion was made and seconded to approve the transfer in the amount of \$13,993.55. Passed unanimously.

\$33,588.00 – Fire Department – Chief Andy Reardon made two transfer requests. His maintenance line needed an extra \$3,588 to cover the cost of unexpected engine repair and a boiler repair. The second request was for the heating line in the amount of \$30,000. The Chief acknowledged this was a big differential and hopes this will be prevented in the future. Motions were made and seconded to approve the transfers in the amounts of \$3,588 and \$30,000. Passed unanimously.

New Business – The AB discussed Town Meeting and next steps. With the end of the fiscal year and the end of three members' terms, new members were needed for the two responsibilities over the summer. *A motion was made and seconded to nominate Marc Maiellano to sign transfer requests not to exceed \$25,000. Passed unanimously.* Next, discussion followed about who would represent the AB on the Advisory Board Nominating Committee. Fran Molla nominated Skip Joseph and Mary Ellen Coffey nominated Jacky McClean. Discussion was lengthy as both members were felt deserving but the board chose to support Jacky in part because Skip is the liaison to the Capital Budget Committee and he is such a valuable asset in that role.

Old Business – none

Adjourn – Motion was made and seconded to adjourn. Passed unanimously.



Tim Greene, Chairman