

**Town of Norwell
Advisory Board
Meeting Minutes
February 20, 2014**

The Advisory Board was called to order by Mary Ellen Coffey at 7:30 p.m. Present were: Skip Joseph, George Jamieson, Mark Maiellano, Chad Forman, Jacky McClean and Fran Molla.

ADMINISTRATIVE MATTERS

Acceptance of Minutes: None

Bills: None

Transfer Requests: None

Correspondence/Notices None

NEW BUSINESS

Budget Presentation – Water Commissioners – Water Superintendent Jack McInnis and Board members Peter Dillon and Fred St. Ours presented the Water Department’s budget. No new personnel being requested. Water rates will not be increased this year. They will be requesting approximately \$350,000 for maintenance on the tanks and money will come from water surplus.

Reserve and Debt Policy – Ellen Allen – Ellen discussed with the AB the financial policies of the BOS. A seven page handout was distributed to AB members. Amendments were made to the policy this past fall. This was a good review for all members, and especially helpful for the new members.

OLD BUSINESS

Planning for future meetings was discussed. Members want to make sure we have enough time to discuss Article 2 and all the money articles. Tuesday/Thursday meetings are recommended going forward.

Adjourn – Motion was made to adjourn. Seconded and unanimously passed.



Mary Ellen Coffey, Clerk