

TOWN OF NORWELL
Advisory Board
Meeting Minutes
February 18, 2014

The Advisory Board was called to order by Mary Ellen Coffey at 7:30 p.m. Present were: Skip Joseph, Jacky McClean, Fran Molla and Dave McEachern. Selectman Ellen Allen was also present.

ADMINISTRATIVE MATTERS

None

NEW BUSINESS

Town Clerk – Budget Hearing – Patricia Anderson briefed the Advisory Board on budgets for Town Clerk, Town Elections and Town Meeting, and Board of Registrars. Pat is requesting a clerical position in the Board of Registrar's Office. This was not recommended to the Advisory Board in the Town Administrator's budget. The position is a 15 hour/week - 42 week position with no benefits. One member asked Pat about senior workers and floaters were also discussed. Pat mentioned a possible revenue the Town could look into to pay for part of this position is instituting a passport agency at Town Hall. This could not be done by the Town Clerk per state statute. The Town Clerk also discussed new voting machines, a future Capital Budget request from her office. The AB suggested Pat forward this request to the Capital Budget Committee so they can plan accordingly.

OLD BUSINESS

Police Department overtime study by the Collins Institute was completed and AB members expressed an interest in seeing that report. Discussions included a concern about our overtime lines and a desire to see more innovative ways to schedule employees to avoid large amounts of overtime.

FUTURE MEETINGS - 2/20/14

Adjourn – Motion was made to adjourn. Seconded and unanimously passed.



Tim Greene, Chairman
mec