

**Town of Norwell  
Advisory Board  
Meeting Minutes  
February 11, 2014**

The Advisory Board was called to order by Tim Greene at 7:30 p.m. Present were: Skip Joseph, George Jamieson, Dave McEachern, Mark Maiellano, Jacky McClean, Mary Ellen Coffey and Fran Molla. Town Administrator Jim Boudreau was also present.

**ADMINISTRATIVE MATTERS**

**Acceptance of Minutes:** Motion was made and seconded to accept minutes from 9/5/13. Passed (5-0-3)

**Bills:** W.B. Mason for \$98.90 for the Budget books

**Transfer Requests:** Medicaid \$300.00. We will have an article in the ATM to fund this request going forward.

**Correspondence/Notices** None

**NEW BUSINESS**

**Election of Officers** – Elections were unanimously voted as follows: Tim Greene was elected Chairperson, Mark Maiellano was elected Vice Chairperson and Mary Ellen Coffey was elected Clerk.

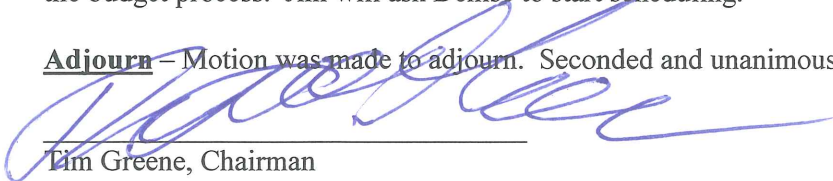
**Budget Presentation - Highway/Tree & Grounds** – As of 2/11, Snow and Ice Budget is over by \$163,000. Paul has requested two new employees for Highway Department and has requested a part time employee at 10 hours per week for clerical work. There is some overtime now in that department. Paul's fuel line request has increased \$20,000 to meet the increased demand. Paul briefed the board on the street sweeper request of \$114,200 to contract an outside company to do the catch basin cleaning and street sweeping. Paul informed the board his paving article request will increase this year to \$300,000. The Tree and Grounds request for tree trimming is up \$27,000 to meet the needs.

**Budget Presentation - Police** – Discussions about the police budget focused on the need for police clerks. The police chief doesn't want to see the station "go dark". AB member questioned the need for clerks. OT in the police department was also questioned. Two cruisers are being requested. Educational incentive used to be reimbursed by the state, referred to as the Quinn Bill. This is no longer being covered by the State but Norwell still honors this.

**Budget Presentation - Fire** – Chief Reardon is not requesting additional personnel and reported that ambulance revenues are up.

**Budget presentation - Jim Boudreau** – Jim presented his budget to the AB. He is projecting \$3,350,000 in revenue (up \$150,000 from last year) with new growth again at \$150,000. Currently, free cash is approximately \$2,100,000, stabilization is about \$1,700,000 and Capital Stabilization is \$800,000. When asked about the high free cash number, AB was told there was a \$500,000 turn back from health insurance. A line item for OPEB was discussed. The AB also thought it was a good idea to have all departments in to educate the new board on the budget process. Jim will ask Denise to start scheduling.

**Adjourn** – Motion was made to adjourn. Seconded and unanimously passed.

  
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Tim Greene, Chairman  
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