

**2017 PLANNING BOARD MEETING SCHEDULE  
& DEADLINES TO SUBMIT REVISED MATERIALS**

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MATERIAL SUBMISSION

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Technical Review Materials: Revised plans or other materials that require technical review shall be submitted at least three weeks in advance of the meeting at which the materials are to be discussed by the Board. Deadlines for specific meetings are indicated below. The applicant is responsible for delivering the plans and materials to the Planning Office **and** to the Board's technical consultant.

If materials are not timely submitted or the established review fee account is not adequately funded before the submittal deadline, the Planning Board will not consider the material and the applicant shall obtain a continuance to allow proper time for review. The purpose of this rule is to allow the Board's technical consultant at least two weeks to review materials and then provide the Board with a week before the hearing at which the material will be heard.

Non-Technical Review Materials: Materials that do not require technical review shall be submitted by 12:00 P.M. on the Friday prior to the week of the Planning Board meeting.

*The Board reserves the right to require additional review time for particularly complex or voluminous submissions.*

SCHEDULE

Meetings are generally held on the **second and fourth Wednesday of each month at 7:00 p.m.**

*The meeting dates set forth below are scheduled, but are subject to change, in which case the deadlines would change as well.*

<b><u>Meeting Date</u></b>	<b><u>Deadline for Submission of Revised Materials Requiring Technical Review</u></b>
January 11, 2017	December 21, 2016
January 25, 2017	January 4, 2017
February 8, 2017	January 18, 2017
February 22, 2017	February 1, 2017
March 8, 2017	February 15, 2017
March 22, 2017	March 1, 2017

April 12, 2017

April 26, 2017

May 10, 2017

May 24, 2017

June 14, 2017

June 28, 2017

July 12, 2017

July 26, 2017

August 9, 2017

August 23, 2017

September 13, 2017

September 27, 2017

October 11, 2017

October 25, 2017

November 8, 2017

December 13, 2017

March 22, 2017

April 5, 2017

April 19, 2017

May 3, 2017

May 24, 2017

June 7, 2017

June 21, 2017

July 5, 2017

July 19, 2017

August 2, 2017

August 23, 2017

September 6, 2017

September 20, 2017

October 4, 2017

October 18, 2017

November 22, 2017

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TOWN CLERK

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