

TOWN OF NORWELL
BOARD OF APPEALS
 P.O. Box 295
 345 Main Street
 Norwell MA 02061
 Tel: 781.659.8018
 Fax: 781.659.1892



APPLICATION FOR PUBLIC HEARING
Pursuant to MGL Chapters 40A and 41 and Norwell Zoning Bylaw

TOWN USE ONLY (Official Date Stamps below):

Received by Clerk of the Board: _____ Received by Town Clerk's Office: _____

Application Fee(s) Paid: _____

Technical Review Escrow (Amount applicable) _____

TO THE NORWELL BOARD OF APPEALS:

The undersigned hereby submits this application for the following action(s):

- Special Permit and/or Section 6 Finding (*Other than an in-law apartment*)
- Special Permit for In-Law Apartment (*Form ZBA-1B, In-Law Apartment Affidavit, required.*)
- Variance Sign Variance
- Site Plan Review (*Form ZBA-1A, Site Plan Review: Supplemental Information, required.*)
- Other Powers (*Check those applicable below or specify.*) _____
 - Appeal of Decision of Building Inspector/Zoning Official
 - Enforcement Action

APPLICANT(S) (*Name/Mailing Address*): _____

Tel. _____ Fax _____ email: _____

PROPERTY OWNER (*include mailing address, if different from applicant*): _____

Tel. _____ Fax _____ email: _____

APPLICANT'S REPRESENTATIVE (*include mailing address, if other than applicant*): _____

Tel. _____ Fax _____ email: _____

PROPERTY LOCATION: _____

Upland Area (*acres or square footage*): _____ **Wetland Area:** _____

Total Land Area (*acres or square footage*): _____ **Lot Frontage:** _____ ft.

APPLICATION CHECKLIST: The following information is required to complete the application. Any supplemental material must be submitted to the Board of Appeals *at least five business days in advance of the scheduled hearing date for owner-occupied single-family residences, or, for commercial applications requiring peer review, a minimum of fifteen business days.* Delay in submission of all required documentation may adversely impact the ability of the Board of Appeals to act in a timely manner. Additionally, the applicant shall:

- o Provide evidence of legal standing, satisfactory to the Board,
- o Provide a copy of a certified Plot Plan, stamped by the professional that prepared it, showing the subject property,
- o Comply with the application requirements of all appropriate sections of the Norwell Board of Appeals' *Rules and Regulations and General Information*,
- o Provide sufficient copies of the complete application and supporting documentation to satisfy the purposes of the Board of Appeals and the Office of the Town Clerk. A minimum of nine (9) copies is required. *Additional copies for other Town Boards or agencies, as required for commercial applications.*
- o List of Town Boards or other agencies with dates of scheduled meeting(s).
- o Provide general information regarding the proposed project and seek the support of abutters of the subject property.

Important Note: All commercial property applicants shall meet the requirements of the Design Review Board, Board of Health, Conservation Commission, Planning Board, Fire Chief, Water Department, and other jurisdictional departments or agencies having authority in this matter. The Board of Appeals reserves the right to (1) continue the public hearing until all such agency recommendations, Conditions, Orders, and/or Decisions are received and reviewed, or (2) in cases where there is undue delay in obtaining required approvals, the Board of Appeals may deny for lack of sufficient information or require that the Applicant withdraw the Application and refile as a new Application.

Further, each applicant shall familiarize him/herself with the Norwell Zoning Bylaw and any other local regulations that may apply, including State and Federal laws. If the applicant designates a representative to act on his/her/its behalf, the applicant shall provide *written authorization* to the Board of Appeals in advance of any appearance by that representative before the Board.

The undersigned under penalties of perjury hereby certifies that (s)he has read and examined the Board of Appeals *Rules and Regulations and General Information* and reviewed this application with all its supporting documentation and certifies that the proposed project is accurately represented. I/We hereby request a public hearing before the Board of Appeals in the matter referenced herein.

Owner _____ Date _____
 (Signature)

 (Signature) Date _____

Applicant: _____ Date _____
 (Signature if not the property owner)

Applicant's interest is: Owner Tenant Agent/Attorney Other (specify) _____

This space reserved for Building Inspector comments. (Please note if such comments are attached.)