

PLANNING BOARD  
**TOWN OF NORWELL**

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Norwell, Massachusetts 02061  
(781) 659-8021

**Norwell Planning Board Meeting Minutes  
December 14, 2016**

The meeting was called to order at approximately 7:10 p.m. with Jamie Crystal-Lowry presiding. Also present were Board Members Patrick Campbell, Scott Fitzgerald and Don Mauch. The meeting was held in the Planning Office.

**Agenda**

*A motion was duly made by Member Campbell and seconded to approve the agenda. The motion was approved by a vote of 4-0.*

**Bills**

Patriot Ledger	Invoice CN13485959	\$174.72
Stantec Consulting	Invoice 1128442	\$4,476.44

*A motion was duly made by Member Campbell and seconded to pay the invoices. The motion was approved by a vote of 4-0.*

*A motion was duly made by Member Mauch and seconded to follow up on an invoice from Horsley Witten to determine when the work was done. The motion was approved by a vote of 4-0.*

*A motion was duly made by Member Mauch and seconded to utilize peer review for all pending projects and will engage John Chessia for status updates. The motion was approved by a vote of 4-0.*

**Minutes**

*A motion was duly made by Member Mauch and seconded to accept the minutes of October 12, 2016. The motion was approved by a vote of 4-0.*

*Minutes of the October 26, 2016 meeting were reviewed. No vote was taken as the invoices need to be edited.*

*A motion was duly made by Member Mauch and seconded to accept the minutes of November 9, 2016. The motion was approved by a vote of 3-0 with Member Fitzgerald abstaining.*

*Minutes of the November 30, 2016 meeting were reviewed. After some discussion, it was agreed to amend the wording in paragraph 4 from "priority" to "higher priority." A motion was made by Member Mauch and seconded to revise the minutes to strike the reference of Member Crystal-Lowry as being the person who requested the cancellation of the December 28 meeting. The motion was approved by a vote of 4-0.*

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## **Town Planner**

Discussion on authorizing Member Mauch to act on behalf of the Planning Board in absence of a Town Planner.

*A motion was duly made by Member Crystal-Lowry and seconded to authorize Member Mauch to act with Planning Board approval in the administrative matters that are currently before the Board and those that may come before the Board until a Town Planner is hired. The motion was approved by a vote of 4-0.*

## **2018 Budget**

*A motion was duly made by Member Crystal-Lowry and seconded to authorize Member Mauch to look into the 2018 Budget. The motion was approved by a vote of 4-0.*

## **927 Main Street OSRD Application**

*A motion was duly made by Member Crystal-Lowry and seconded that the above application is complete. The motion was approved by a vote of 3-0 with Member Campbell abstaining. Member Mauch noted that buffer zones cannot be included in upland calculations.*

## **Committee Liaison Updates**

Planning Board:	Member Mauch discussed active issues since Chris DiIorio left
CPC:	Member Crystal-Lowry had no updates
Complete Streets:	Member Campbell reported that funds are available for the complete streets program and that the Town of Norwell application for said funds is complete.

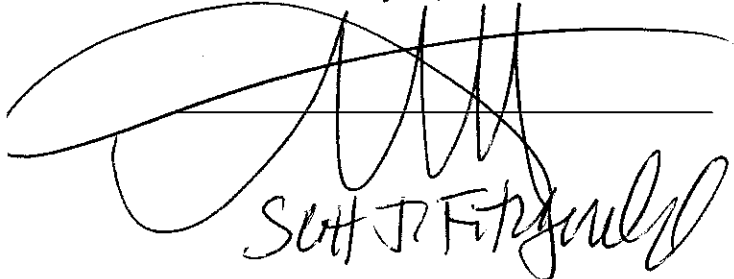
## **ANR 16 London Hill**

*A motion was duly made by Member Crystal-Lowry and seconded to deny the above plan. The motion was approved by a vote of 4-0. Member Mauch noted that even if the plan was not denied by the Planning Board, it would not be accepted due to an untimely filing.*

## **Adjournment**

At 8:40 p.m., Member Crystal-Lowry moved that the Board adjourn. The motion was approved by a vote of 4-0.

I certify that the above minutes were reviewed and approved by a majority vote of the Planning Board on January 11, 2017.



Scott J. Fitzgerald