

2022 JAN 13 AM 9:30

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Complete Streets Committee Meeting Minutes

MEETING DATE: Friday March 5, 2021
TIME SCHEDULED: 12:00 P.M. Noon
LOCATION: Remote Meeting via Zoom
MEMBERS PRESENT: Peter Bloomfield, Chair (At-Large)
Ellen Moshier, Vice-Chair (At-Large)
Brendan Sullivan, Member (Planning Board)
Joseph Rull, Member (Board of Selectmen)
Glenn Ferguson, (Highway Surveyor / Tree Warden)

MEMBERS NOT PRESENT: Christopher Madden, Clerk (Recreation Commission)
Kevin Cafferty, Member (Pathway Committee)

TOWN EMPLOYEES PRESENT: Kenneth Kirkland, (Town Planner)

Call to Order / Agenda

Chair Bloomfield moved and Vice-Chair Moshier seconded to start the meeting at 12:16 pm. The motion was approved 4-0-3 by a voice roll call. Highway Surveyor Ferguson joined the meeting shortly after the Call to Order.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Joseph Rull	Aye
Glenn Ferguson	Absent

CSC Meeting Minutes

Chair Bloomfield moved and Vice-Chair Moshier seconded to approve the December 18, 2020 CSC Meeting Minutes. The motion was approved 6-0-1 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Joseph Rull	Aye
Glenn Ferguson	Aye

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TOWN CLERK

2022 JAN 13 AM 9:30

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Chair Bloomfield moved and Vice-Chair Moshier seconded to approve the January 8, 2021 CSC Meeting Minutes. The motion was approved 3-0-2-2 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Joseph Rull	Not Present At Meeting
Glenn Ferguson	Not Present At Meeting

Chair Bloomfield moved and Vice-Chair Moshier seconded to approve the January 22, 2021 CSC Meeting Minutes. The motion was approved 4-0-3 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Not Present At Meeting
Joseph Rull	Aye
Glenn Ferguson	Not Present At Meeting

Chair Bloomfield moved and Vice-Chair Moshier seconded to approve the January 27, 2021 CSC Meeting Minutes. The motion was approved 4-0-3 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Joseph Rull	Aye
Glenn Ferguson	Not Present At Meeting

Bills

Town Planner Kirkland indicated that the following invoices had been electronically approved by Chair Sullivan and forwarded for processing in accordance with Accounting Department procedures during the State of Emergency; any Bills so processed must be memorialized in the Minutes of the next meeting.

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Norwell PD invoices 151609, 151614, 151617, 151618, 151647, and 151741 were received this morning, and presented for Committee approval at today's meeting.

<i>Vendor</i>	<i>Invoice</i>	<i>Description</i>	<i>Voucher</i>
AVO Fence & Supply	0105220	Main Street Sidewalk	\$1,343.88
Norwell PD	151609	Main Street Sidewalk	\$396.48
Norwell PD	151614	Main Street Sidewalk	\$396.48
Norwell PD	151617	Main Street Sidewalk	\$371.70
Norwell PD	151618	Main Street Sidewalk	\$371.70
Norwell PD	151647	Main Street Sidewalk	\$371.70
Norwell PD	151741	Main Street Sidewalk	\$396.48
Norwell PD	151769	Main Street Sidewalk	\$346.98
Norwell PD	151770	Main Street Sidewalk	\$396.48
Norwell PD	151774	Main Street Sidewalk	\$371.70
Norwell PD	151775	Main Street Sidewalk	\$371.70
Norwell PD	151776	Main Street Sidewalk	\$371.70
Norwell PD	151786	Main Street Sidewalk	\$371.70
Norwell PD	151787	Main Street Sidewalk	\$346.92
Norwell PD	151793	Main Street Sidewalk	\$260.19
Norwell PD	151794	Main Street Sidewalk	\$260.19

Citizen Commentary

Discussion

1. **MassDOT Complete Streets Grant: Tier 3 – Application:** Town Planner Kirkland indicated that the Committee did not receive the Grant application. Vice-Chair Moshier indicated that the State may be providing additional funding sources, including potential Chapter 90 funding supplements for maintenance. Chair Bloomberg stated that he had reached out to State Senator Patrick O'Connor for assistance.
2. **Main Street Pedestrian Improvement Project:**
 - a. **Phase 3A:** There was a brief discussion regarding outstanding invoices, to which Highway Surveyor Ferguson believed there was only one, and he was working with the contractor to sort it out, but the remaining account balance would cover the invoice.
 - b. **Phase 3B:** Chair Bloomfield and Highway Surveyor Ferguson indicated that the Highway Department would be receiving \$400,000.00 from Town Meeting, (reduced from the \$700,000.00 initial request) which some would be set aside for sidewalk construction.

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Chair Bloomfield stated that the Advisory Board has unanimously recommended the Article at their last meeting.

3. **MassDOT Shared Streets & Spaces Grant Program:** Town Planner Kirkland indicated that the Committee did not receive the Grant application. Chair Bloomberg stated that he had reached out to State Senator Patrick O'Connor for assistance.
4. **Assinippi Corner, Merchant Row 2.0:** No Discussion.
5. **Carleton Property & Conservation Commission:** Chair Bloomfield mentioned that the Conservation Commission was having a meeting on March 16 to discuss the Carleton Property, and that he would be present at the meeting to discuss the Committee's hands-off approach for the sidewalk in the area.
6. **Potential Combination of Traffic Study & Complete Streets Committees:** There was a lengthy discussion regarding the potential combination of the Traffic Study and Complete Streets Committees. Town Planner Kirkland stated that MassDOT had no issues, as the CS Grants are applications of the municipality, and not simply a Committee, and there were no limitations for Committee combination. Despite their complementary nature, Vice-Chair Moshier felt that they should remain separate, though they could always coordinate efforts when projects were complementary. She also felt that the Committee could be more involved in the Highway Department's repaving schedule, citing the Town's adopted Complete Streets Policy, which advocates for the inclusion of components of Complete Streets in policymaking decisions in Town, and not just in an advisory capacity. She also indicated that the Town's Policy had received impressive reviews from the State at the time of drafting and adoption for its widespread adaptability.

Miscellaneous

Adjournment

Chair Bloomfield moved and Highway Surveyor Ferguson seconded to adjourn the meeting at 1:11 pm. The motion was approved 5-0-2 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Absent
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Joseph Rull	Aye

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Glenn Ferguson Aye

NEXT SCHEDULED MEETING: March 19, 2021 – 12 P.M., **Remote via Zoom**

These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on _____, in accordance with the Massachusetts Open Meeting Law.

Kenneth Kirkland, Town Planner
Pursuant to Board vote on May 22, 2020, for duration of State of Emergency

Date: _____

*Original filed with: Office of Town Clerk
Copy filed with: Complete Streets File*

Post to Complete Streets Committee's Webpage