

Complete Streets Committee Meeting Minutes

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TOWN OF NORWELL
TOWN CLERK

MEETING DATE: Friday May 22, 2020
TIME SCHEDULED: 12:00 P.M. Noon
LOCATION: Remote Meeting via Zoom
MEMBERS PRESENT: Peter Bloomfield, Chair (At-Large)
Ellen Moshier, Vice-Chair (At-Large)
Christopher Madden, Clerk (Recreation Commission)
Kevin Cafferty, Member (Pathway Committee)
Brendan Sullivan, Member (Planning Board)
Alison Demong, Member (Board of Selectmen)
Glenn Ferguson, (Highway Surveyor / Tree Warden)

MEMBERS NOT PRESENT:

TOWN EMPLOYEES PRESENT: Kenneth Kirkland, (Town Planner)

Call to Order / Agenda

Chair Bloomfield moved and Selectmen Demong seconded to start the meeting at 12:05 pm. The motion was approved 6-0-1 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Alison Demong	Aye
Glenn Ferguson	Not present for roll call – arrived during approval of Minutes

CSC Meeting Minutes

Chair Bloomfield moved to approve the April 17, 2020 CSC Meeting Minutes. The motion was approved 7-0 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Alison Demong	Aye
Glenn Ferguson	Aye

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Chair Bloomfield moved to approve the May 15, 2020 CSC Meeting Minutes. The motion was approved 7-0 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Alison Demong	Aye
Glenn Ferguson	Aye

Authorization for Town Planner to Sign Minutes

Mr. Kirkland requested authorization to sign meeting Minutes, after they have been approved by the Committee, for the duration of the State of Emergency. This will save the Board Clerk or Alternate from having to come to the Planning Dept. Office to sign the Minutes.

Chair Bloomfield moved to authorize Town Planner Kirkland to sign Complete Street Committee Meeting Minutes due to the COVID-19 Emergency. The motion was approved 7-0 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Alison Demong	Aye
Glenn Ferguson	Aye

Bills

Citizen Commentary

Discussion

- 1. Town Center Planning – Discussion / BETA Group Engineering & Design Assistance:**
There was a lengthy discussion regarding the best way to utilize the remaining Earmark Fund, including a new sign for the Town Common, Banner Signs for Main Street with brackets, bicycle racks, and picnic tables for in front of the Fire Station that would help activate Town Center and create a “destination.” Highway Surveyor Glenn Ferguson noted the need for an

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infrastructure camera study for utility improvements that would eliminate unsightly poles and wires in the Center.

Member Demong moved and Member Cafferty seconded to allocate as follows:

*\$30,000 for BETA Group;
\$30,000 for drainage work; (further broken down as:
 \$9,000 for BETA Drainage Study,
 \$2,000 for police detail,
 \$6,000 for cameras,
 \$6,000 jetting programs,
 \$7,000 for manhole improvements
\$12,000 for Speed Feedback Signs; and,
\$3,000 for Banners & Hardware for Town Center.*

The motion was approved 7-0 by a voice roll call.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Alison Demong	Aye
Glenn Ferguson	Aye

2. **MassDOT Complete Streets Grant: Tier 3 – Application:** Chair Bloomfield restated, and Town Planner Kirkland confirmed, that the Application for the next round of Complete Streets grant funding would be submitted when the Application period begins.
3. **Main Street Pedestrian Improvement Project:** Chair Bloomfield recapped Member Sullivan would continue to work with the Planning Board to get \$20,000 of the Pedestrian Improvement Fund for the design work from Lincoln Street to Town Center. The next Planning Board meeting is scheduled for June 10, and it would be discussed on that Agenda.
 - a. **Phase 3A:** No Discussion.
 - b. **Phase 3B:** See Discussion in 3.
 - c. **Town Hall Crosswalk:** No Discussion.

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4. **MassDOT Shared Streets & Spaces Grant Program:** No Discussion.

Miscellaneous

Adjournment

Chair Bloomfield moved and Member Cafferty seconded to adjourn the meeting at 1:32 pm. The motion was approved 6-0-1 by a voice roll call. Member Ferguson had another engagement and left the meeting prior to adjournment.

Peter Bloomfield	Aye
Ellen Moshier	Aye
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Aye
Alison Demong	Aye
Glenn Ferguson	Absent

NEXT SCHEDULED MEETING: June 5, 2020, **Remote via Zoom**

These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on 11/2/2020, in accordance with the Massachusetts Open Meeting Law.



Kenneth Kirkland, Town Planner

Pursuant to Board vote on May 22, 2020, for duration of State of Emergency

Date: 11/2/2020

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Complete Streets File*

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