

## Complete Streets Committee Meeting Minutes

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TOWN OF BARNSTABLE  
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**MEETING DATE:** Friday April 17, 2020  
**TIME SCHEDULED:** 12:00 P.M. Noon  
**LOCATION:** Remote Meeting via Zoom  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Christopher Madden, Clerk (Recreation Commission)  
Brendan Sullivan, Member (Planning Board)  
Alison Demong, Member (Board of Selectmen)  
Glenn Ferguson, (Highway Surveyor / Tree Warden)

**MEMBERS NOT PRESENT:** Ellen Moshier, Vice-Chair (At-Large)  
Kevin Cafferty, Member (Pathway Committee)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland, (Town Planner)

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### Call to Order / Agenda

*Chair Bloomfield moved and Selectmen Demong seconded to start the meeting at 12:03 pm. The motion was approved 5-0-2 by a voice roll call.*

Peter Bloomfield	Aye
Ellen Moshier	Absent
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Alison Demong	Aye
Glenn Ferguson	Aye

### CSC Meeting Minutes

#### Bills

#### Citizen Commentary

#### Discussion

1. **Town Center Planning – Discussion / BETA Group Engineering & Design Assistance:**  
Earlier, Vice-Chair Moshier provided updated BETA Plans, and there was a lengthy discussion on details and aspects of the Plans. The Committee agreed that the charrette for Town Center Plans would most likely not be held due to the ongoing Coronavirus pandemic.

Town Planner Kirkland confirmed the amount remaining in the \$75,000.00 earmark, and the Board held a lengthy discussion regarding next steps with the remaining funds. Member

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Sullivan stated his preference for on-the-ground improvements, as that would increase awareness and given the Town a visual representation of their efforts. Highway Surveyor Ferguson indicated a need for a Town Center drainage study that needs to be done in connection with the necessary repaving of Town Center. Building off Member Sullivan's comments, he mentioned potentially targeting the River & Main Streets intersection, or installation of signage, curb repair, and parking space line painting at the Town Common. He gave rough cost estimates of \$15-16,000.00 for two (2) electronic speed signs and \$10,000.00 for the drainage study. He would investigate estimates for the River & Main Streets intersection and provide them to the Committee at a later meeting.

Town Planner Kirkland indicated he had spoken to Town Accountant Mangan regarding the earmark, and was still waiting on paperwork from the State in order to process the outstanding invoices, and advised the Committee to hold off requesting BETA to do more work until confirmation from Town Accountant Mangan or Town Administrator Morin is received. Highway Surveyor Ferguson concurred, and stated he just wanted to make sure everything was all set so companies could get paid for work performed in these unusual times. Town Planner Kirkland will keep the Committee updated in this matter.

- a. **Request for Qualifications / Solicitations:** No Discussion.
2. **MassDOT Complete Streets Grant: Tier 3 – Application:** Town Planner Kirkland indicated that the submission deadline for the Tier 3 Construction Project has been extended to July 1 to account for the ongoing Coronavirus pandemic and restated the Committee's earlier on February 28, 2020 vote to submit an Application when the window opens.
3. **Main Street Pedestrian Improvement Project:** Highway Surveyor Ferguson noted that he is planning to start construction on the Main Street Sidewalk from Circuit Street to Paradise Drive in the coming weeks, and would be easier given the stay-at-home advisory and the cancellation of school. He noted new contractors would be performing the work.
  - a. **Phase 3A & 3B:** Selectmen Demong stated that with the ongoing Coronavirus pandemic and its financial implications for the Town, the \$200,000.00 Article would not be pursued at Town Meeting, and the Committee agreed this was the best option given the circumstances.
  - b. **Town Hall Crosswalk:** No Discussion.
  - c. **BETA Group – Engineering & Design Assistance:**

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4. **Assinippi Corner, Merchant Row 2.0 – Sidewalk Debrief:** There was a brief discussion regarding the low probability of this project moving forward, though its benefits to both communities were restated.

#### Miscellaneous

#### Adjournment

*Chair Bloomfield moved and Selectmen Demong seconded to start the meeting at 1:13 pm. The motion was approved 5-0-2 by a voice roll call.*

Peter Bloomfield	Aye
Ellen Moshier	Absent
Christopher Madden	Aye
Brendan Sullivan	Aye
Kevin Cafferty	Absent
Alison Demong	Aye
Glenn Ferguson	Aye

**NEXT SCHEDULED MEETING:** May 1, 2020 at 12:00 pm **Remote via Zoom**

*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on May 22, 2020 in accordance with the Massachusetts Open Meeting Law.*

Signed:  \_\_\_\_\_  
Committee Clerk or Alternate Clerk

Date: 6/1/2020

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Complete Streets File*

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