

## Complete Streets Committee Meeting Minutes

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**MEETING DATE:** February 7, 2020  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Dept. Office, Town Offices, Room 112  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
 Ellen Moshier, Vice-Chair (At-Large)  
 Christopher Madden, Clerk (Recreation Commission)  
 Kevin Cafferty, Member (Pathway Committee)  
 Alison Demong, Member (Board of Selectmen)  
 Glenn Ferguson, (Highway Surveyor/ Tree Warden)  
 Brendan Sullivan, Member (Planning Board)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland, (Town Planner)

### Agenda

*Chair Bloomfield moved to start the meeting at 12:07 pm. The motion was approved 5-0.*

### CSC Meeting Minutes

*Chair Bloomfield moved to approve the January 24, 2020 CSC Meeting Minutes. The motion was approved 3-0.*

### Bills

### Discussion

1. **Town Center Planning – Discussion:** Chair Bloomfield asked Town Planner Kirkland for an update on the Solicitation for Bids for the Town Center Neighborhood Designer. Town Planner Kirkland stated that he had sent solicitations to three (3) entities. He noted that Robert DiRamio, (RLA) stopped responding, Sean Papich, (RLA) pulled out due to timing, and Ted Furst is present for the meeting today. Vice-Chair Moshier stated that she knew someone else who would take on smaller jobs or that BETA could also have this added to their scope to host a workshop/charrette. Town Planner Kirkland agreed that this might make sense to add to BETA's scope since they are already involved and up to speed.

Chair Bloomfield asked resident Ted Furst for his input on the process. Ted Furst stated that meeting with the store or property Owners individually to get honest needs is important and that the public charrette also has value. Vice-Chair Moshier suggests that BETA lead the charrette, then the meeting could be broken up into smaller groups by street or area to address specific needs and concerns. The Committee reviewed what is currently being sought and what it still needed with \$75,000.00 earmark. Highway Surveyor Ferguson would like to add signs to both sides of Town Center with "reduce speeds" instructions or possibly digital speed

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feedback signs (either permanent, like the sign on High Street, or temporary). Town Planner Kirkland stated that he will ask BETA to incorporate charrette ideas, what is possible for each street, get cost estimate for construction and fully engineered plans to present to the Board of Selectmen. He said that the charrette role will need to be added to BETA's scope of work.

Vice-Chair Moshier suggested that this committee meet with BETA in the beginning of March 2020 and then schedule the charrette for early April. In order to reduce BETA meeting costs, it was suggested that Vice-Chair Moshier and Highway Surveyor Ferguson meet with BETA then present to this Committee. Chair Bloomfield asked Ted Furst to provide a proposal for marking up existing Town Center Plans with changes for neighborhood design improvements, not landscape architect work or beautification, for better flow. Selectmen Demong stated that since BETA holds the original designs, they should host the charrette and that she will personally reach out to individual businesses prior to charrette.

*Member Cafferty made a motion to put Vice-Chair Moshier and Highway Surveyor Ferguson in charge of a sub-committee to work on consulting services (as needed) for Town Center with Ted Furst and to add hosting the charrette to BETA's scope of work. The motion was approved 7-0.*

2. **MassDOT Complete Streets Grant: Tier 3 – Application:** No discussion.
3. **Main Street Pedestrian Improvement Project:** Highway Surveyor Ferguson noted that he is still planning an early April 2020 start to begin construction on the Main Street Sidewalk from Circuit Street to Paradise Drive.
4. **Assinippi Corner, Merchant Row 2.0:** Chair Bloomfield stated that he had some discussions and that there is a site-meeting scheduled with the Hanover DPW, Town Manager, Selectmen from Hanover and Norwell, Highway Surveyor Ferguson and this Committee on February 24<sup>th</sup> at 2:30pm at Merchant's Row. Highway Surveyor Ferguson added that the Hanover DPW Director is planning to repave a section of the roadway next to the Dunkin' Donuts triangle at the end of Main Street. Town Planner Kirkland will post a Site Visit Agenda for the meeting.

#### Miscellaneous

#### Adjournment

*Chair Bloomfield moved to adjourn the meeting at 1:11 pm. The motion was approved 7-0.*

**NEXT SCHEDULED MEETING:** February 21, 2020 at 12:00 pm

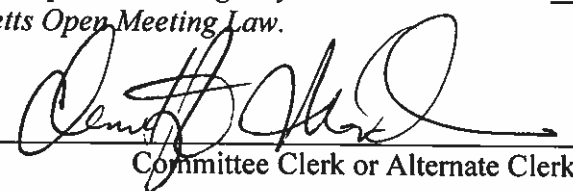
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*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on March 13, 2020, in accordance with the Massachusetts Open Meeting Law.*

Signed:  Date: 3/13/2020  
Committee Clerk or Alternate Clerk

Copy filed with: Office of Town Clerk  
Complete Streets File

Post to Complete Streets Committee's Webpage