

## Complete Streets Committee Meeting Minutes

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**MEETING DATE:** January 24, 2020  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Dept. Office, Town Offices, Room 112  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Brendan Sullivan, Member (Planning Board)  
Christopher Madden, Clerk (Recreation Commission)  
Glenn Ferguson, (Highway Surveyor / Tree Warden)

**MEMBERS NOT PRESENT:** Ellen Moshier, Vice-Chair (At-Large)  
Kevin Cafferty, Member (Pathway Committee)  
Alison Demong, Member (Board of Selectmen)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland, (Town Planner)

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### Agenda

*Chair Bloomfield moved to start the meeting at 12:06 pm. The motion was approved 4-0.*

### CSC Meeting Minutes

*Chair Bloomfield moved to approve the January 3, 2020 CSC Meeting Minutes. The motion was approved 3-0.*

*Chair Bloomfield moved to approve the December 6, 2019 CSC Meeting Minutes. The motion was approved 4-0.*

### Discussion

1. **MassDOT Complete Streets Grant: Tier 3 – Application:** Highway Surveyor Ferguson expressed that with the current available funds, his goal is to continue the Main Street sidewalk from Circuit Street to Paradise Drive getting as close to a finished product as this funding will allow. Chair Bloomfield asked about the granite work needed along Main Street on the North side of Paradise Drive and if it made sense to install that during the construction of the sidewalk on Main Street from Circuit Street to Paradise Drive. Highway Surveyor Ferguson said that he would look into the additional costs and the efficiency of adding it to this phase of construction.

Chair Bloomfield stated that, since the Committee was not awarded the CS construction grant, he spoke with Selectmen Demong and others about other possible sources of funding in order to continue the sidewalk from Paradise Drive to Town Center. One alternative suggested was to add this scope of work to the Town Center Revitalization Project but that would be further in the future. Chair Bloomfield stated that he had a discussion with Town Administrator Morin about the possibility of requesting funds from free cash at the Special Town Meeting so that

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the funds would be made available right away. Chair Bloomfield added that even if the Committee was unable to get the all of required funding (\$250,000.00) for this project, receiving a portion of that would allow Highway Surveyor Ferguson to complete the sidewalk to Paradise Drive and continue with the small amount of granite curbing installation on the North side of Paradise Drive (towards Lincoln Street) in a more cost-efficient manner.

2. **Main Street Pedestrian Improvement Project:** Chair Bloomfield asked Highway Surveyor Ferguson for an update on the timing of the Town Hall Crosswalk installation. Highway Surveyor Ferguson stated that he would be using funds from a separate public safety account in order to complete this work. He further discussed the crosswalk that would be needed at Lincoln Street and how, for safety reasons, must be located immediately adjacent to Main Street, instead of setback on Lincoln Street, due to the sightlines along Main Street.
3. **Town Center Planning – Discussion:** Highway Surveyor Ferguson asked about the Town Center Planning discussions. Chair Bloomfield replied that the goal was to bring the Plan to the Selectmen in the summer of 2020. He stated that the \$75,000.00 needed to be spent by June 30, 2020 to update and finalize the Town Center Plans, with decisions regarding funding and timing in the hands of the Board of Selectmen. Chair Bloomfield added that a portion of the \$75,000.00 left over after BETA's proposal and the Neighborhood Designer's work would be used for small, tangible improvements in Town Center that the residents could use and see. Chair Bloomfield asked Town Planner Kirkland and Member Sullivan about possible funds being available in the Pedestrian Fund and requested the support of the Planning Board for this effort.

Town Planner Kirkland stated that he sent a request for quotes for the Neighborhood Designer role to Ted Furst, Robert DiRamio, RLA and Sean Papich, RLA. Town Planner Kirkland will follow up to bring these interested parties in for the next Committee meeting to present their visions for this project. Town Planner Kirkland and Chair Bloomfield asked the other members for their ideas on additional vendors who may be interested.

4. **Assinippi Corner, Merchants Row 2.0:** Chair Bloomfield shared that he attended the Selectmen's meeting this past Wednesday (1/22/2020) to discuss the letter being drafted regarding the safety concerns of not having a sidewalk between Woodworth Field and Route 53 along Main Street in Hanover, and provided his input and the safety concerns. Chair Bloomfield added that Police Chief Ross had reached out to the Hanover Police Chief and they are aware of this issue. He added that Selectmen Demong had received a suggested design for a sidewalk / pathway past or through the cemetery from the Hanover Town Administrator. The letter has not been sent yet as there are still some Merchants Row vendor addresses being collected in order to have a complete distribution list.

Town Planner Kirkland stated that joint Town projects generally get better consideration for State funding. Highway Surveyor Ferguson explained that he will be meeting with the State and Town of Hanover officials on January 30, 2020. Chair Bloomfield asked that Highway

Surveyor Ferguson bring up the lack of sidewalks at Merchants Row / Assinippi Corner as well as the Dunkin Donuts triangle at that time.

**Miscellaneous**

**Adjournment**

*Chair Bloomfield moved to adjourn the meeting at 1:00 pm. The motion was approved 4-0.*

**NEXT SCHEDULED MEETING:** February 7, 2020 at 12:00 pm

*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on February 7, 2020, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_



Committee Clerk

Date: \_\_\_\_\_

02/7/2020

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