

## Complete Streets Committee Meeting Minutes

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TOWN OF NORWELL  
TOWN CLERK

**MEETING DATE:** November 15, 2019  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Dept. Office, Town Offices, Room 112  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Ellen Moshier, Vice-Chair (At-Large)  
Kevin Cafferty, Member (Pathway Committee)  
Christopher Madden, Clerk (Recreation Commission)  
Glenn Ferguson, (Highway Surveyor / Tree Warden)  
Alison Demong, Member (Board of Selectmen)

**MEMBERS NOT PRESENT:** Patrick Campbell, Member (Planning Board)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland, (Town Planner)

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### Agenda

*Chair Bloomfield moved to start the meeting at 12:07 pm. The motion was approved 5-0. Resident Ted Furst was also in attendance.*

### CSC Meeting Minutes

*Selectmen Demong put forth a motion to approve the August 9, 2019 CSC Meeting Minutes. The motion was approved 5-0.*

*Member Cafferty made a motion to approve the September 27, 2019 CSC Meeting Minutes. The motion was approved 5-0.*

*Chair Bloomfield moved to approve the October 18, 2019 CSC Meeting Minutes. The motion was approved 5-0.*

### Bills

### Discussion

#### 1. MassDOT Complete Streets Grant: Tier 3 – Application Status Update:

Chair Bloomfield stated that the Committee expected to hear about the status of the grant in mid-January 2020. Chair Bloomfield made a request to Selectmen Demong that the Board of Selectmen provide a letter of support to the state for the funding request.

Chair Bloomfield asked Town Planner Kirkland to contact the Hanover Town Planner regarding plans for a sidewalk to be installed between the Norwell town line just past

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Woodworth Baseball Fields near Union Cemetery on Main Street and Merchants Row in Hanover. Chair Bloomfield said that he would reach out to the Complete Streets Committee in Hanover to engage them on this topic as well. Selectmen Demong suggested that another avenue may be for the Pathway Committee to look at a pathway through the woods to Merchants Row. Member Cafferty expressed that a pathway through the woods would require a bridge and other elements that may end up being more expensive than the aforementioned Main Street sidewalk. Chair Bloomfield asked Town Planner Kirkland to determine if the sidewalk falls within Massachusetts Department of Transportation (MassDOT) jurisdiction given its proximity to State Route 53. Highway Surveyor Ferguson commented that the length of a sidewalk from the current termination at the west end of Main Street to Route 53 is approximately eight hundred forty feet (~840') or roughly half that distance to get to the east side of Merchant Row property.

2. **Main Street Pedestrian Improvement Project:**

No discussion.

3. **Town Center Planning – Discussion & Earmark Funding:**

The Committee reviewed the proposal submitted by BETA to Highway Surveyor Ferguson dated November 14, 2019 for Scope & Fee for Professional Engineering Services Downtown Main Street Improvements Alternatives Analysis, Concept Drawings & Preliminary Design. Vice-Chair Moshier stated that there was a need to collect traffic count data for roundabout feasibility, especially traffic turning counts at the intersection of Main Street and River / Central Streets. Selectmen Demong asked how the Committee can request a revision of the scope (of the BETA proposal) to fit within the available funds. Vice-Chair Moshier stated that she expected the concept proposal to be closer to \$25,000.00 but that the preliminary design came in less expensive than expected. Chair Bloomfield asked if the Committee can go to Town Meeting with an article with only concept drawings, not design plans. He added that if there was no advantage or need to spend funds for preliminary plans prior to Town Meeting, then there is no benefit to that being included in the proposal's scope. Highway Surveyor Ferguson said that he would talk with BETA about revising their estimate based upon fewer changes to the existing 2015 Concept Plan.

Chair Bloomfield asked Town Resident Furst, a neighborhood and site design professional, for his input on parking layout at Town Center. Furst stated that he believed that parallel, versus diagonal, parking is better for the sidewalk through Town Center, offers a better view of store fronts, is better for traffic flow and sightlines. Vice-Chair Moshier stated that she would discuss with Town Planner Kirkland changing some options for the projects scope such as eliminating design requests for diagonal parking and separating out the design cost of extending the sidewalk from Town Center to 571 Main Street as the Committee discussed.

**Miscellaneous**

**Adjournment**

*Member Cafferty moved to adjourn the meeting at 1:19 pm. The motion was approved 4-0.*

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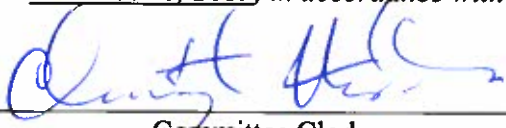
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**NEXT SCHEDULED MEETING:** December 6th, 2020 at 12:00 pm

*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on December 6, 2019, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_



Committee Clerk

Date: \_\_\_\_\_

12/6/2019

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                                 Complete Streets File

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