

Complete Streets Committee Meeting Minutes

MEETING DATE: October 18, 2019
TIME SCHEDULED: 12:00 P.M.
LOCATION: Planning Dept. Office, Town Offices, Room 1
MEMBERS PRESENT: Peter Bloomfield, Chair (At-Large)
Ellen Moshier, Vice-Chair (At-Large)
Kevin Cafferty, Member (Pathway Committee)
Christopher Madden, Clerk (Recreation Commission)
Patrick Campbell, Member (Planning Board)
Glenn Ferguson, (Highway Surveyor/ Tree Warden)
Alison Demong, Member (Board of Selectmen)

RECEIVED

2019 NOV 20 AM 8:40

TOWN OF NORWELL
TOWN CLERK

TOWN EMPLOYEES PRESENT: Bruce Graham, (Board of Selectmen)
Greg McBride, (Board of Selectmen)

TOWN EMPLOYEES NOT PRESENT: Kenneth Kirkland, (Town Planner)

Agenda

Chair Bloomfield moved to start the meeting at 12:03 pm. The motion was approved 5-0. Scott Ritter (BETA Landscape Architect), Selectmen Bruce Graham and Selectmen Greg McBride were also in attendance.

September 27, 2019 CSC Meeting Minutes

Tabled.

Bills

Discussion

1. **MassDOT Complete Streets Grant: Tier 3 – Application Status Update:**
Chair Bloomfield stated that the Committee was still waiting to hear about the status of the grant.
2. **Main Street Pedestrian Improvement Project:**
Chair Bloomfield shared that Highway Surveyor Ferguson said that construction on the sidewalk from Circuit Street to Paradise Drive would begin around April 1, 2020.
3. **Town Center Planning – Discussion & Earmark Funding:**
Chair Bloomfield introduced Scott Ritter, a Landscape Architect from BETA, who was invited to the meeting to discuss the Town Center Revitalization Plans from 2015 with the Committee. Chair Bloomfield stated that between now and Town Meeting, this Committee needed to

discuss what we wanted to do with Town Center using the (2015) Town Center Revitalization Plan as a baseline. These plans should be discussed with the Board of Selectmen in addition to a discussion and presentation at town meeting with town residents. Selectmen Demong stated that the Selectmen are looking for a scope for this project. She stated that she had talked with Town Administrator Morin about the potential costs and that funding will have to come from a bond versus free cash. Selectmen Demong reminded the Committee that the earmarked \$75,000.00 had to be spent by June 30, 2020. Chair Bloomfield stated that by the deadline of June 30, 2020, this Committee should work to generate a vision of the work including a cost estimate and drawings (25% drawings, not construction plans) using the \$75,000.00. Chair Bloomfield stated that the next step after that would be to put it on the Warrant for Town Meeting or determine the funding source prior to 2021 May Town Meeting. Vice-Chair Moshier stated that the first step is for BETA to further re-evaluate and update the plans.

The members of the Committee reviewed and discussed the 2015 Town Center Revitalization Plans with Scott Ritter (BETA). Additions to the Plans included the possibility for roundabout(s) at the intersection of Main Street and River Street and/or at the intersection of Main Street and Dover Street. The pros and cons of angled parking versus parallel parking in Town Center were discussed. The high volume of traffic is the greatest concern when evaluating both parking strategies and traffic calming measures. The Committee discussed the possibility of adding more parking spots around the Town Common to augment parallel parking on Main Street if that is the safest option. Vice-Chair Moshier asked Scott Ritter (BETA) to evaluate the feasibility of a roundabout and other options for traffic calming at the intersection of Main Street and River Street. Scott Ritter (BETA) said that he could pass this information along to Kien Ho (BETA).

Chair Bloomfield asked what the next steps would be. Member Cafferty stated that BETA should put together a proposal for the scope of work. He asked Scott Ritter when BETA could provide estimates for this work and planning ideas. Scott Ritter (BETA) stated that BETA could provide this by the beginning of November but it may be a little longer if Kien Ho (BETA) is involved due to his availability. The scope for BETA planning, using the existing plans as a baseline, should include adding a sidewalk from 571 Main Street to Town Center on the north side of Main Street as well. Scott Ritter (BETA) stated that BETA would draft up a proposal and send to Vice-Chair Moshier and Highway Surveyor Ferguson to send to the Committee.

Miscellaneous

Adjournment

Chair Bloomfield moved to adjourn the meeting at 12:58 pm. The motion was approved 6-0.

NEXT SCHEDULED MEETING: November 15, 2019 at 12:00 pm

These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on 11/15/2019 in accordance with the Massachusetts Open Meeting Law.

TOWN OF NORWELL
TOWN CLERK
2019 NOV 20 AM 8:41
RECEIVED

Signed: 
Committee Clerk

Date: 11/15/2019

Copy filed with: Office of Town Clerk
Complete Streets File

Post to Complete Streets Committee's Webpage

RECEIVED
2019 NOV 20 AM 8:41
TOWN OF NORWELL
TOWN CLERK