

## Complete Streets Committee Meeting Minutes

**MEETING DATE:** September 27, 2019  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Dept. Office, Town Offices, Room 112  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Ellen Moshier, Vice-Chair (At-Large)  
Kevin Cafferty, Member (Pathway Committee)  
Christopher Madden, Clerk (Recreation Commission)  
Patrick Campbell, Member (Planning Board)  
Glenn Ferguson, (Highway Surveyor/ Tree Warden)  
Alison Demong, Member (Board of Selectmen)

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**TOWN EMPLOYEES PRESENT:** Bruce Graham, (Board of Selectmen)

**TOWN EMPLOYEES NOT PRESENT:** Kenneth R. Kirkland, (Town Planner)

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### Agenda

*Chair Bloomfield moved to start the meeting at 12:08 pm. The motion was approved 7-0. Selectmen Bruce Graham was also in attendance.*

### August 9, 2019 CSC Meeting Minutes

*Selectmen Demong moved to approve the minutes of the August 9, 2019 Complete Streets Committee Meeting. The members noted two attendance omissions on the August 9<sup>th</sup> meeting minutes (Moshier and Madden were in attendance). The motion to approve the August 9, 2019 minutes pending the attendance changes was approved 5-0.*

### Bills

### Discussion

#### 1. MassDOT Complete Streets Grant: Tier 3 – Application Status Update:

Chair Bloomfield stated that Town Planner Kirkland resubmitted the application to the state on August 30, 2019 for the Complete Streets Grant funding request. The submission window ends on October 1, after which MassDOT review will begin. Chair Bloomfield said that we should expect to hear back in approximately 60 days.

#### 2. Main Street Pedestrian Improvement Project:

Chair Bloomfield restated the Committee's goal with current Town funding is to construct a complete sidewalk from Circuit Street to Paradise Drive. Highway Surveyor Ferguson stated that work on this portion of the Main Street sidewalk could begin as early as April 1, 2020. Vice-Chair Moshier stated that the Town Hall Crosswalk would likely be constructed after the

sight lines are improved and in conjunction with the next phase of sidewalk construction beginning at Circuit Street.

3. **Town Center Planning – Discussion & Earmark Funding:**

Chair Bloomfield referenced Town Planner Kirkland's Staff Memo stating "I spoke with the Hanover Planning Director last Thursday, who indicated that he'll look into the possibility of having the Assinippi corner ideas looked at, but also indicated the area is not viewed as high priority by the residents of Hanover and that the DPW Director shared similar concerns." Selectmen Demong asked if it was possible for the Pathway Committee to look into a pathway through the woods connecting Woodsworth Fields with Merchants Row as an alternative. Member Cafferty stated that there is an existing rough path but that it may need a bridge in order be more accessible. Selectmen Demong said that she would speak with the Hanover Town Administrator about getting a sidewalk built between Woodsworth Fields and Merchants Row on Main Street.

4. **Merchants Row 2.0 – Assinippi Sidewalk Connection Discussion:**

The Committee reviewed the existing Town Center Revitalization Plans left by Town Planner Kirkland. Selectmen Demong stated that there is \$75,000.00 in the state budget for Town Center that needs to be used by the end of June 2020. She explained that this funding can be used in many ways such as planning, development, etc... Highway Surveyor Ferguson reminded the Committee that he is expecting to need to repave the streets in Town Center within the next three (3) years. The Committee continued discussions on the Town Center Revitalization Plans related to traffic calming. Specifically, the parking orientation of vehicles on Main Street, the possibility of islands for traffic calming, and roundabouts. Chair Bloomfield stated that the Committee needed a timetable for Town Center options related to speed reduction ideas. He said that the Committee can then go back to BETA with these additional ideas. Chair Bloomfield requested that Highway Surveyor contact BETA to bring them in for a discussion. Vice-Chair Moshier and Member Cafferty recommended Kien Ho (BETA) due to his previous work with this Committee on previous projects.

**Miscellaneous**

Highway Surveyor Ferguson informed the Committee that he has been getting requests from businesses on Longwater Drive for sidewalks.

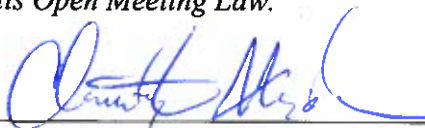
**Adjournment**

*Chair Bloomfield moved to adjourn the meeting at 1:30 pm. The motion was approved 2-0.*

**NEXT SCHEDULED MEETING:** October 18, 2019 at 12:00 pm

*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on 11/15/2019, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_



Date: 11/15/2019

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