

Complete Streets Committee Meeting Minutes

TOWN OF NORWELL
TOWN CLERK
2019 NOV 20 AM 8:40

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MEETING DATE: August 9, 2019
TIME SCHEDULED: 12:00 P.M.
LOCATION: Planning Dept. Office, Town Offices, Room 1
MEMBERS PRESENT: Peter Bloomfield, Chair (At-Large)
Kevin Cafferty, Member (Pathway Committee)
Patrick Campbell, Member (Planning Board)
Glenn Ferguson, (Highway Surveyor / Tree Warden)
Alison Demong, Member (Board of Selectmen)
Ellen Moshier, Vice-Chair (At-Large)
Christopher Madden, Clerk (Recreation Commission)

TOWN EMPLOYEES PRESENT: Kenneth Kirkland, (Town Planner)
Bruce Graham, (Board of Selectmen)

Agenda

Chair Bloomfield moved to start the meeting at 12:19 pm. The motion was approved 5-0.

July 19, 2019 CSC Meeting Minutes

Member Cafferty moved to approve the minutes of the July 19, 2019 Complete Streets Committee Meeting. The motion was approved 5-0.

Bills

Discussion

1. **MassDOT Complete Streets Grant: Tier 3 – Application Update & Review:** Town Planner Kirkland indicated that he spoke to the Complete Streets Grant Coordinator earlier in the day, who indicated the Town did not receive the construction grant, and was further advised that a single sidewalk installation was not competitive compared to other funding requests, but it was acknowledged that local initiative, support, and roadway layout limit funding requests to those types of proposals.

Chair Bloomfield led a discussion as to using the currently allocated Town Meeting funds (\$250,000.00) to install granite curbing the entire length and applying for supplemental construction funding in the next round. Town Planner Kirkland referenced Assistant Highway Surveyor Conlon's earlier commentary on duplicitous grading with this option. Selectmen Demong noted that feedback from MassDOT was not favorable, and discussed the possibility that another grant may not be awarded, and did not want to leave the Town Meeting funds unspent. Highway Surveyor Ferguson agreed, and did not want to have only curbing installed

with no other items. Member Cafferty noted that the next CS Grant Application funding window opens on September 1.

Member Cafferty further agreed with Highway Surveyor Ferguson, and suggested that the Town Meeting funds could be used to construct a complete sidewalk segment to the greatest length and earliest terminus, which would approximately be Paradise Drive. With the number of active projects underway and timing in the season, Highway Surveyor Ferguson stated construction on either option would realistically have to start in Spring 2020. After some discussion over the various options and limitations, it was decided that a complete sidewalk segment to an existing street (Paradise Drive) would be the most desirable outcome.

2. Main Street Improvement Project:

- **Phase 3A (Circuit St. to Lincoln St.)** see above discussion.
- **Phase 3B (Lincoln St. to Town Center)** No discussion.

3. Town Center Planning – Discussion & Potential Earmark Funding: There was a discussion regarding how the \$75,000.00 earmark could be used in Town Center. Town Planner Kirkland noted that \$75k can be quickly spent in terms of Design Services and cautioned that a Scope of Services should clearly delineate expected deliverables to efficiently use the funds. Selectmen Demong will ask the Board of Selectmen to officially designate the Complete Streets Committee as spearheading the effort. It was discussed that the existing BETA Group concept plans were funding through the Planning Board's Pedestrian Improvement Fund, but were conceptual only, and that the focus of deliverables should be something engineered.

4. 420 Main Street – Granite Curbing Discussion: Ms. Devers, resident at 420 Main Street, inquired on the installation of granite curbing as part of Phase 3A. Member Cafferty explained that the Plan originally called for the sidewalk to run along her side (South) of Main Street all the way into Town Center, but recent review indicated significant cost savings from fewer trees and telephone poles on the North side. Ms. Devers indicated she transports her horses in a long trailer, which requires her to pull out across Main Street into the other lane and shoulder in order to clear her driveway and telephone and wondered if the granite curbing would become an issue for her. The Committee stated there were sections of Main Street where curbing would not be needed due to reconfiguring the sidewalk further in away from traffic, but also stated that the right-of-way was solely the purview of the Highway Surveyor, and caution should be exercised when exiting onto it.

Miscellaneous

Adjournment

Chair Bloomfield moved to adjourn the meeting at 1:21 pm. The motion was approved 5-0

NEXT SCHEDULED MEETING: September 6, 2019 at 12:00 pm

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These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on 11/15/19, in accordance with the Massachusetts Open Meeting Law.

Signed:  Date: 11/15/2019
Committee Clerk

Copy filed with: Office of Town Clerk
Complete Streets File

Post to Complete Streets Committee's Webpage

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