

Complete Streets Committee Meeting Minutes

MEETING DATE: April 5, 2019
TIME SCHEDULED: 12:15 P.M.
LOCATION: Planning Dept. Office, Town Offices, Room 112
MEMBERS PRESENT: Peter Bloomfield, Chair (At-Large)
 Ellen Moshier, Vice-Chair (At-Large)
 Christopher Madden, Clerk (Recreation Commission)
 Patrick Campbell, Member (Planning Board)
 Kevin Cafferty, Member (Pathway Committee)

MEMBERS NOT PRESENT: Joseph Rull, Member (Board of Selectmen)
 Glenn Ferguson, (Highway Surveyor/ Tree Warden)

TOWN OF NORWELL
 TOWN CLERK
 2019 APR 24 PM 6:58

TOWN EMPLOYEES PRESENT: Kenneth Kirkland (Town Planner)

Agenda

Chair Bloomfield moved to start the meeting at 12:17pm. The motion was approved 5-0.

March 15, 2019 & March 25, 2019 CSC Meeting Minutes

A quorum was not present for the March 15, 2019 meeting. No minutes to report.

Chair Bloomfield moved to approve the minutes of the March 25, 2019 Complete Streets Committee Meeting. The motion was approved 3-0.

Bills

None

Discussion

1. **Town Hall Crosswalk – Construction Timing & Flashing Signage:** Chair Bloomfield stated that a memo from BETA is needed for the crosswalk at Town Hall.
2. **MassDOT Complete Streets Grant: Tier 3 – Application Update & Review:** Chair Bloomfield started a discussion on the wording for the State Grant Fund request around the boundaries of the State Grant work, either to Lincoln Street or through Town Hall. Slight changes were made to the grant request draft in wording and arrangement based upon committee member's input. Town Planner Kirkland stated that the final update to the draft of the grant request would be completed by the end of the day today. He asked that the CS Committee meet again and approve the final draft at the next meeting (4/24/2019 at 6:30pm) prior to the May filing deadline. Vice Chair Moshier stated that the 25% design

documentation would need to accompany the application for the grant. Chair Bloomfield stated that he would use the presentation, which was given to the Advisory Board, at Town Meeting.

3. **BETA Group – Engineering & Design Assistance:**

○ **Phase 3A (Circuit St. to Lincoln St.)**

Chair Bloomfield asked if the committee was aware if Highway Surveyor Ferguson has any discussions with the resident at 465 Main St. regarding the sidewalk construction abutting his property. Members of the committee did not believe that further discussions had occurred at this time.

○ **Phase 3B (Lincoln St. to Town Center)**

No discussion.

4. **CS Prioritization Plan – Review & Update:** No discussion.

5. **Town Center Planning – Discussion & Potential Committee Assistance:** Member Campbell stated that he and Selectman Demong have met with some stakeholders in Town Center to discuss potential planning and zoning improvements that they (stakeholders) would like to see. He stated that the sewage handling issues seems to be a limiting factor. Member Cafferty suggested that an option would be for the Town to provide a drop-in treatment solution and charge businesses to tie in to this solution. Town Planner Kirkland stated that the two million dollar bond bill from the Governor's office is tied to economic development, so using that funding for Town Center improvements would require justification in line with economic development.

6. **2019 Town Meeting Funding Article – Final Review:** Members reviewed the final draft of the Town Meeting Funding Article and provided comments and feedback to Chair Bloomfield.

7. **Advisory Board Meeting – Debriefing & Discussion:** Chair Bloomfield shared that the discussion with the Advisory Board on the 2019 Town Meeting Funding Article went well. The article was approved 8-1 by the Advisory Board. He also stated that the Advisory Board raised the issue of the Pathway project connecting Gaffield Park to Town Center by the 'under construction' 40B housing. Member Cafferty stated that Highway Surveyor Ferguson has tasked TASCOS to start that work. He added that the project has been approved, fully funded and that construction will begin soon.

Miscellaneous

1. Vice-Chair Moshier stated that moving forward with projects, especially sidewalks, would benefit from more outreach and information sent to the town's residents.

Adjournment

Chair Bloomfield moved to adjourn the meeting at 1:04 pm. The motion was approved 5-0.

NEXT SCHEDULED MEETING: April 24, 2019 at 6:30pm

These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on 4/24/2019, in accordance with the Massachusetts Open Meeting Law.

Signed:  Date: 4/24/2019
Committee Clerk

*Copy filed with: Office of Town Clerk
 Complete Streets File*

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