

## Complete Streets Committee Meeting Minutes

**MEETING DATE:** December 14, 2018  
**TIME SCHEDULED:** 12:00 P.M.  
**LOCATION:** Planning Dept. Office, Town Offices, Room 112  
**MEMBERS PRESENT:** Peter Bloomfield, Chair (At-Large)  
Ellen Moshier, Vice-Chair (At-Large)  
Patrick Campbell, Member (Planning Board)  
Glenn Ferguson, (Highway Surveyor / Tree Warden)

**MEMBERS NOT PRESENT:** Kevin Cafferty, Member (Pathway Committee)  
Joseph Rull, Member (Board of Selectmen)  
Christopher Madden, Clerk (Recreation Commission)

**TOWN EMPLOYEES PRESENT:** Kenneth Kirkland (Town Planner)  
Alison Demong (Board of Selectmen)

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### Agenda

*Chair Bloomfield moved to start the meeting at 12:31. The motion was approved 4-0.*

### November 16, 2018 CSC Meeting Minutes

*Chair Bloomfield moved to approve the minutes of the November 16, 2018 Complete Streets Committee Meeting at the next Meeting. The motion was approved 4-0.*

### Bills

Norwell PD	Main St. Sidewalk (8/3/18 Confirmation)	\$8,800.47 \$1,767.87
Capone Bros.		\$97,999.68

*Chair Bloomfield moved to confirm and approve the invoices as submitted. The motion was approved 4-0.*

### Discussion

1. **MassDOT Complete Streets Grant: Tier 3 - Construction Review & Updates:** Town Planner Kirkland indicated that the final reimbursement request to the State is being completed and will be submitted to MassDOT next week.
2. **BETA Group Assistance & Discussion - Phase 2B (Circuit St. to Lincoln St.) & 2C (Lincoln St. to Town Center) Engineering & Design:** Highway Surveyor Ferguson

indicated that he was presenting to the Conservation Commission on December 18 to amend their sidewalk Order of Conditions the move the sidewalk to the North side of Main Street. It was recommended that another Committee Member attend in the event other questions are asked.

3. **Town Hall Crosswalk: Construction Timing & Flashing Signage:** Highway Surveyor Ferguson indicated that in the event a Town Meeting article to fund Phase 2B was rejected, the Committee could alternatively look into having a back-up article to fund simply the crosswalk and signage, valued at roughly 20,000.00. The Committee felt this might not be ideal, as this may hinder approval of the Phase 2B Article.
4. **General Town funding moving forward (Town Center, etc.):** Chair Bloomfield indicated that they would still submit CS Grant Applications to the State in order to remain on their radar as an active community. Town Planner Kirkland will remain aware of submittal deadlines.
5. **CS Prioritization Plan: Review & Update:** It was generally discussed that the numerical listing of projects is organizational, and so long as the priority items are included on the Plan, they can be shuffled around or addressed as they become identified as critical projects.

#### **Miscellaneous**

#### **Adjournment**

*Chair Bloomfield moved to adjourn the meeting at 1:16 pm. The motion was approved 4-0.*

**NEXT SCHEDULED MEETING:** January 4, 2019

*These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on January 25, 2019, in accordance with the Massachusetts Open Meeting Law.*

Signed: \_\_\_\_\_

*Petrick Campbell*  
Committee Clerk

Date: 1.25.19

*Copy filed with:      Office of Town Clerk  
                                 Complete Streets File*

*Post to Complete Streets Committee's Webpage*