

Complete Streets Committee Meeting Minutes

MEETING DATE: September 7, 2018
TIME SCHEDULED: 12:00 P.M.
LOCATION: Planning Dept. Office, Town Offices, Room 112
MEMBERS PRESENT: Peter Bloomfield, Chair (At-Large)
 Christopher Madden, Clerk (Recreation Commission)
 Patrick Campbell, Member (Planning Board)
 Joseph Rull, Member (Board of Selectmen)
 Glenn Ferguson, (Highway Surveyor / Tree Warden)
MEMBERS NOT PRESENT: Ellen Moshier, Vice-Chair (At-Large)
 Kevin Cafferty, Member (Pathway Committee)
TOWN EMPLOYEES PRESENT: Kenneth Kirkland (Town Planner)
 Alison Demong (Board of Selectmen)

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Agenda

Chair Bloomfield moved to start the meeting at 12:25. The motion was approved 5-0.

July 23, 2018 CSC Meeting Minutes

Chair Bloomfield moved to approve the minutes of the July 23, 2018 Complete Streets Committee Meeting at the next scheduled meeting. The motion was approved 5-0.

Bills

Glynn Tree Experts	Main St. Sidewalk	\$1,834.47
John Hoadley & Sons		\$2,389.76
Norwell Police		\$8,307.56

Chair Bloomfield moved to approve the invoices as submitted, but have Vice-Chair Moshier sign the approved invoices by the next schedule meeting. The motion was approved 5-0.

Discussion

1. **Main Street Project (South Street to Circuit Street)**: Highway Surveyor Ferguson reported final grading with gravel will begin on Tuesday and that the paving will follow behind the grading work. The paving should be completed in about 10 days. There is a possibility that the school zone signs may need to be moved. Highway Surveyor Ferguson stated that a crosswalk will be put in place at Town Hall to connect the facility to the sidewalk on the South side of Main Street. The Verizon lines are set. The police detail and other budgeted items will be close to the budgeted \$500,000.00. Highway Surveyor Ferguson

suggested that at Town Meeting, a discussion should occur about lowering Main Street speed limits. Chair Bloomfield requested that the next meeting agenda include a discussion on the crosswalk at the Town Hall. He will ask Vice-Chair Moshier and BETA Group to weigh in on a flashing light at the crosswalk.

2. **Engineering Estimates - Updates on Circuit Street to Lincoln Street and from Lincoln Street to Town Center:** Town Planner Kirkland reported that the sidewalk engineering estimate from Circuit Street to Town Center is \$60,000.00. Construction cost estimates would be part of the overall engineering estimate. Chair Bloomfield will reach out to Engineer Kien Ho (BETA) to request that they split their proposal into two proposals, one for Circuit Street to Lincoln Street and the other from Lincoln Street to Town Center. Highway Surveyor Ferguson stated that Complete Streets money can be involved in the next grant process or there will have to be a funding request put on the warrant for Town Meeting. Highway Surveyor Ferguson suggested that the \$25,000.00 in the Pedestrian Enhancement Fund may be enough to get a sidewalk design done from Circuit Street to Lincoln Street. Highway Surveyor Ferguson stated that he could reach out to Cavanaro Consulting for an alternative engineering proposal. The goal is to get the estimate completed for Circuit Street to Lincoln Street and to get the construction estimate on the warrant for Town Meeting.
3. **Town Center Follow-Up:** Selectmen Rull indicated that following the walk-through, he spoke with Senator O'Connor. Town Administrator Morin will be sending a letter to Speaker DeLeo regarding the plan for Town Center. The next step, according to Selectmen Rull, is to work with Senator O'Connor to free the money from the bond bill, which needs to be spent by 2046. It is up to the Governor's office to release the funds. The funds are no less than 2 million dollars for Town Center. The Town Center Plan may also include funding for 2 sidewalks along Main Street possibly from the Historic District sign through the Center. Finally, a question was raised about 'who' was responsible for planning and the approval of the Town Center Plan. Referencing the previous design plans for Town Center, Member Campbell indicated that the Planning Board was previously amenable to letting other bodies take point on planning-related projects.
4. **Main Street Sidewalk at Hanover Town Line:** Chair Bloomfield spoke with the Hanover Asst. Planner Shoemaker who discussed that Hanover is in the process for CSC prioritization and application. They are planning to construct a sidewalk with these funds that will run on the north side of Route 123 from the Webster Apartments to Route 53. At routes 53 and 123 intersection, the sidewalk will begin on the south side of Route 123 and proceed in front of Jacob's Pond where it will merge with the existing Norwell sidewalk.
5. **General Town Project Funding (MassDOT Complete Streets Grant: Tier 3 – Grant Received):** Town Planner Kirkland indicated that the grant money had been received and deposited.
6. **MassDOT Complete Streets Grant: Tier 3 – Next Application (Phase 3):** Town Planner Kirkland received an email stating that if a community received funds for a project last year, they will have to wait until the next round for new funding approval.

7. **BostonMPO Assistance & Discussion**: No discussion.
8. **BETA Group Assistance & Discussion**: No discussion.

Adjournment

Chair Bloomfield moved to adjourn the meeting at 1:51. The motion was approved 5-0.

NEXT SCHEDULED MEETING: September 21, 2018

These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on September 21, 2018, in accordance with the Massachusetts Open Meeting Law.

Signed:  Date: 9/21/18
Committee Clerk

Copy filed with: Office of Town Clerk
Complete Streets File

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