

Complete Streets Committee Meeting Minutes

MEETING DATE: June 1, 2018
TIME SCHEDULED: 12:00 P.M.
LOCATION: Planning Dept., Town Offices, Room 112
MEMBERS PRESENT: Kevin Cafferty (Pathway)
Alison Demong (Selectmen)
Peter Bloomfield (At-Large)
Ellen Moshier, Chair (At-Large)
Glenn Ferguson (Highway Surveyor / Tree Warden)
Patrick Campbell (Planning)

MEMBERS NOT PRESENT: Gary Schaffer, Clerk (Recreation)

TOWN EMPLOYEES PRESENT: Kenneth Kirkland (Town Planner)
George Grey (Recreation Director)
Joseph Rull (Selectmen)

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TOWN CLERK

Agenda

Chair Moshier moved to start meeting at 12:09. The motion was approved 6-0.

May 18, 2018 CSC Meeting Minutes

Member Demong moved to approve the minutes of May 18, 2018. The motion was approved 6-0.

Bills

1. **Tier 3 CS Project Update:** Town Planner Kirkland indicated that all forms are being sent to MassDOT in order for the CS Administrator to issue a Notice to Proceed. Highway Surveyor Ferguson indicated that the funds made available from the Special Town Meeting Article would be used to fund current construction activities. Town Planner Kirkland also indicated that BETA Group is currently designing potential crosswalk locations for the next phase, with a crossing preference before Lincoln Street in order to reach the North side of the street. The Committee asked that Town Planner Kirkland have both Plans (BETA and EPG) available to review at the next Committee meeting.
2. **CTPS Technical Assistance:** Town Planner Kirkland informed the Committee that CTPS had finally responded to the Committee's earlier request for assistance. The Committee indicated that since BETA Group is in the process of designing the next stage their assistance would not be required, though MAPC assistance could still be used depending on subject.

Member Demong moved to have Chair Moshier call MAPC to see if they could offer any further assistance. The motion was approved 6-0.

3. **Committee Reorganization**: The Committee voted to reorganize as follows:

Peter Bloomfield – Chair (At-Large)
Ellen Moshier – Vice-Chair (At-Large)

Recreation Director Grey indicated that Member Schaffer had discussed scheduling conflicts would most likely prevent further involvement with the Committee (Complete Streets and Recreation). He indicated that he would be attending the Committee meetings as a non-voting Recreation Liaison until a replacement Member could be appointed. Town Planner Kirkland indicated that if Member Schaffer would be unable to continue his position as Committee Clerk, a new Clerk needs to be voted. Town Planner Kirkland could provide tabulation of minutes until a new Member is appointed.

4. **Hanover / Merchants Row 2.0**: Town Planner Kirkland is going to visit the acting Town Planner in Hanover to look at the Merchant's Row 2.0 plans and discuss the possibility of having the developer extend the proposed sidewalks from the property line to the Town Line.

5. **Main Street @ Homestead Farm Drive**: Sarah Martin of 10 Homestead Farm Drive returned to the Committee to discuss the issue of sight distances on Homestead Farm Drive. She indicated that some trees had been planted in what could be the public right-of-way that impedes vision along the road. Member Demong was unsure if the area was the public right-of-way and recommended that Highway Surveyor Ferguson would be able to look into this, and if plantings are in the right-of-way, a letter to the effect of such could be sent to the owners.

Vice-Chair Moshier indicated that the Police Department had recently received new speed radar systems that would be used by the Traffic Safety Committee to study speeds along Main Street. Chair Bloomfield suggested that the speed radar study could be used to measure the effects of sidewalk installation on vehicle speed.

Adjournment

Chair Bloomfield moved to adjourn meeting at 1:15. The motion was approved 6-0.

NEXT SCHEDULED MEETING: June 22, 2018

These minutes have been approved with reading of the minutes by the Norwell Complete Streets Committee at a public meeting duly noticed and held on July 23, 2018, in accordance with the Massachusetts Open Meeting Law.

Signed: _____

Chair/Clerk/Alternate Clerk

Date: _____

7/23/18

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Planning File*

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