

**Complete Streets Committee
Meeting Minutes**

TOWN OF NORWELL
TOWN CLERK

2016 AUG -1 AM 9:44

MEETING DATE: June 16, 2016
TIME SCHEDULED: 12:00 P.M.
LOCATION: Planning Office
MEMBERS PRESENT: Ellen Moshier, Chair (at large)
Alison Demong (Selectmen)
Gary Schaffer (Recreation)
Kevin Cafferty (Pathways))
Glenn Ferguson (Highway)
MEMBERS ABSENT: Patrick Campbell (Planning)
TOWN EMPLOYEES PRESENT: Chris Dilorio, Town Planner

RECEIVED

Agenda

Member Cafferty moved to approve the draft agenda. The motion was approved 5-0.

3/25/16 Minutes

Member Demong moved to approve the minutes. The motion was approved 5-0.

Reorganization

Member Demong moved to appoint Member Moshier as Chair. The motion was approved 5-0.

Member Moshier moved to appoint Member Demong as Vice-Chair. The motion was approved 5-0.

Member Cafferty moved to appoint Member Schaffer as Clerk. The motion was approved 5-0.

Sidewalk Prioritization Plan

The Committee discussed the materials to forward to Stantec to assist in their development of the plan. The Committee is interested in providing the consultant the following materials: Master Plan, 2008 Pathway Survey, gis layers, the town center design plan, school information (bus routes, jurisdictions, information about where students walk, police accident reports). In late fall a roadway and pavement study will be completed for the Highway Department that will be useful in future discussions.

There are several areas in town with known safety issues for pedestrians in areas where pedestrians and bicyclists are active including: Grove/Route 53 intersection, Mill Street, town center/Norris Reservation, Vinal School and Main Street. These locations would be discussed with Stantec at a future meeting. Staff will set up a meeting with Stantec for the next meeting.

Information about the Prioritization Plan should be posted on the website along with other information about the town's efforts in regards to complete streets. The committee discussed continuing using the website to keep the public more informed of work the committee is undertaking.

Member Cafferty moved to adjourn the meeting at 1:15. The motion was approved 5-0.

I certify that the above minutes were reviewed and approved by majority vote by the Complete Streets Committee.

Ellen Masluis

RECEIVED
2016 AUG - 1 AM 9:44
TOWN OF NORWELL
TOWN CLERK