

**Norwell Board of Selectmen
Open Meeting Minutes
3/28/18**

TOWN OF NORWELL
TOWN CLERK

2018 MAY 17 AM 10:57

PILOT program – 40 River Street

Mr. McBride announced that the Groundbreaking Ceremony for 40 River Street will take place on 4/19 at 11am at the building site. Various state officials will attend the ceremony. He updated all on the funding, which is complete but awaiting written confirmation from the state. Once received, Metro West will be able to submit a building application for review and approval. The Town might help with a discount or waiving (not the preference) these fees. The board will discuss this topic again when all of the budget info has been reviewed. The PILOT program will come after the pro forma is finalized. For now, there will be a place holder with generic language in the Warrant. Mr. Morin asked if all were OK with the inclusion of the PILOT Article in the BOS Articles. Answer; yes. He also asked if all are OK with a discount on the building permit. Answer; yes.

Motion; made by Alison Demong, seconded by Peter Smellie, to approve the open meeting minutes of the 3/7/18 meeting. Unanimously voted

Announcement

Mr. Morin reported that the MOU for the Sparrell Building shared space plan has been approved by the School Committee.

Open Session – 7:30pm

Jason Brown called the meeting to order in the Osborn Room at 7:32pm.

He reminded all that the meeting is recorded and televised

Motion; made by Alison Demong, seconded by Peter Smellie, to approve the agenda as written. Unanimously voted

Citizen Comments – None

Selectmen's Reports and Announcements

Mr. Brown announced the dates of the annual Town election and the last day to return papers for those planning to run for office.

There will be a Rabies Clinic for cats and dogs on April 13th at the Norwell Animal Hospital. Pets must be leashed, all are welcome. Microchipping will be available.

Ms. Allen will be attending a meeting at end of May with the MMA for a House Ways and Means meeting.

Ms. Demong reported that the Advisory Board reviewed the draft of the CPC application to purchase the Carleton property and voted unanimously to support the Article. More information about this proposed purchase will be forthcoming on the Town website.

Mr. McBride reported that the developer for the 40 River Street development has obtained the necessary additional funding to go forward with this project. The Groundbreaking Ceremony will be held on Thursday, April 19th at 11am at 40 River Street.

Building Department Budget

Building Inspector Tom Barry was present to discuss his department's budget and answer questions. Mr. Morin highlighted the significant changes from the FY18 department budget, noting additional funding requested for alternate building inspectors to provide coverage when the Mr. Barry is not available or there is a backlog of applications.

The part time administrative assistant position for 10 hours per week will report directly to the ZBA. The department's full time administrative assistant has been covering the work for both the ZBA and the Building Department, which is too much for one person to handle. This change will

hopefully provide better work distribution. All reviewed the new budget with this update. Mr. Morin will follow up with the staff and the ZBA to clarify these changes.

Discussion ensued about the possibility of setting specific days and times to talk to residents and builders, which might be helpful for Mr. Barry. Questions were asked about the best way to handle the department's volume of work, which tends to be seasonal and weather dependent. There are also annual inspections and enforcement calls. Mr. Barry stated that coordinating all these activities is difficult with one person, and the addition of a second person to handle the day to day operations might be helpful. It could be an "on-call" position with a day's notice that could also cover sick and vacation time for Mr. Barry.

The board and Mr. Barry discussed the Bylaw Review Committee Article to address the electric meter structures. Mr. Barry gave the board a short history of the evolution of these electric meter structures and how utility companies are handling these installations in the Town, which has large lots and long setbacks for houses. Underground wire installations are costly and are usually paid for by the homeowner. Other scenarios to hook up the utilities are a combination of agreements between the utility company and the homeowner. The utility company is responsible for all equipment up to the meter. All discussed this proposed bylaw change and agreed that this problem is not an easy fix. The AB has not yet voted on this Article.

Health Department Budget

Brian Flynn and Ben Margro were here to discuss the budget. The only requested increase is contractual – an extra 75K for fees at SEMASS. Mr. Flynn reported that the recyclables market is down, so the department is asking for an additional 12K to help with costs. The Town's contamination quotient reports are so low that there is no breakdown detail provided.

Discussion ensued about plastic bags and a Town wide ban - maybe in the future. Questions were asked about the budget – especially the Waste Management contract 30% increase. With new developments, contractual increases and additional carts as well as more Highway Yard containers for recycling, the fees have increased. The board questioned this high increase, which is also due in part to paying off the carts over a five-year period as well as the initial cost of the program. Ms. Allen asked for further explanation. Per Mr. Morin, initial program grants offset some of the cart payoff expense for the first year only. He will give the board the cost per year number to pay off the carts.

The Town's tonnage did go down, which produced some savings, although the big cost increases were not all anticipated.

Ms. Demong asked about revenue from the purple bag sales. Mr. Margro reported that there has been 88K in revenue. In prior years, the Town spent about 20K to get rid of yard waste, but this is now financed by a portion of the bag revenue. The health department is hoping to get rid of the pile of old tires in the near future. Questions were asked and answered about future plans for recycling. All sent kudos to the employees who help with recycling at the highway yard. Mr. Margro reminded all about the expanded hours for recycling, due to start next week with daylight savings. Ms. Demong thanked the BOH for sponsoring the tick program again this year.

Cushing Center Budget

Jef Fitzgerald, Chair of the Cushing Center Board and Mary Lou O'Leary were present to discuss their budget, which is a level budget with some contractual increases for Ms. O'Leary and the custodian. Some line item changes have been made to accurately reflect spending. Mr. Morin would like to meet with the board to discuss setting up a revolving fund from a portion of the revenues that would be devoted to ongoing maintenance. The Cushing Center board would have spending discretion. Currently, the building's revenues go into the general fund. This could be a Warrant Article for next year's Town Meeting. The proposed budget shows a profit, and a revolving fund would solve the maintenance issue. Mr. Fitzgerald itemized the condition of the building elements, which is pretty good.

Review of Cemetery Rules and Regulations

Cemetery Committee members Wendy Bawabe and Brian Kelly were present to discuss this topic. The committee has been working on this document since last summer. Town Counsel has

reviewed the proposed changes and they are ready for BOS approval. Questions were asked about the headstones at the Stetson Cemetery and the solution proposed in the current plan. All would like to see more landscaping over time.

Mr. McBride would like the current committee to work to rectify the mistakes made by the previous Cemetery Committee. He offered to get some prices to resurvey the land and require flat markers. Ms. Bawabe reviewed the map with the board, explaining the areas of the Stetson Cemetery. After further discussion, it was agreed that the Cemetery Committee will relook at the current plan and ask for a redesign.

Ms. Bawabe reviewed the proposed changes to the Rules and Regulations for the board.

Motion; made by Alison Demong, seconded by Peter Smellie, to approve the updated Town of Norwell Rules and Regulations of the Cemetery Committee. Unanimously voted

Motions to open and close the Annual and Special Town Meeting Warrants

Mr. Morin highlighted Articles to be included in this year's Warrant for the Special and Annual Town Meetings:

1. Bond Premium proceeds used to reduce cost of issuance
2. Conservation line item transfer from consultant to wages for trail workers
3. CPC Reduce Percentage
4. CPC Repeal
5. Water hydro-geologic study

All reviewed the BOS Articles and decided as follows:

1. Speed Limits – not included in the Warrant
2. Highway Surveyor Appointment – not include in the Warrant (next year)
3. 40 River Street PILOT program – include in the Warrant; just waiting for confirmation of state funding numbers.

Motion; made by Alison Demong, seconded by Peter Smellie, to reopen the Annual and Special Town Meeting Warrant to review and include/exclude the above named Articles. Unanimously voted

Motion; made by Alison Demong, seconded by Peter Smellie, to close the Warrant for the Special and Annual Town Meetings. Unanimously voted

Council on Aging Appointment

Motion; made by Alison Demong, seconded by Peter Smellie, to appoint Beata Takahashi to the Council on Aging board for a term expiring 6/30/21. Unanimously voted

Future meetings

4/4 – CERT Team Thank you and storm report - maybe, but might be on the 11th

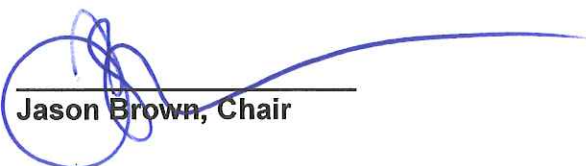
4/11 – yes/meeting

4/18 School vacation

NOTE: MAPC is April 26th at 6:30 at the Cushing Center

Adjournment

Motion; made by Alison Demong, seconded by Peter Smellie, to adjourn at 8:55pm. Unanimously voted



Jason Brown, Chair