

**Norwell Board of Selectmen  
Meeting Minutes  
2/21/18**

2018 MAR 15 PM 2:44

**Present:** Jason Brown, Gregg McBride, Peter Smellie, Peter Morin

**Open session; 7:00pm**

The meeting was called to order by Chair Jason Brown.

The board signed paperwork for the road bond.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to approve the signing of the road bond paperwork. Unanimously voted*

Mr. Brown reported that he, Ms. Allen, Mr. Morin and Advisory Board member Susan Powell met with the schools re: the proposed move of Town Hall to the Sparrell Building. School budget request issues were discussed. All agreed that the schools should be realistic in their budget percentage requests and participate in the plan to reduce their budget.

Mr. McBride reported on his conversation with a teacher at Vinal School about her issues with the Town's new healthcare plan. These were addressed by Mr. Morin, who updated the board with accurate information. Mr. Morin spoke to the Teachers Union co-president today, and has set up a meeting to talk to her group about the new insurance plan. He corrected her impressions of the new plan and transition during the conversation. A fund has been set up to help cover any additional plan transition expenditures. Details of the new plan were discussed with the board.

The board discussed BOS Articles placement in the Warrant with regard to the Special and Annual Town Meetings.

**Open Session – 7:30pm**

Jason Brown called the meeting to order in the Osborn Room at 7:32pm. He reminded all that the meeting is recorded and televised.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to approve the agenda as written. Unanimously voted*

**Citizen Comments – None**

**Selectmen's Reports and Announcements – None**

**Town Administrator's Report – None**

**Darleen Sullivan – Road Bond**

Treasurer Darleen Sullivan was present to discuss the details of the sale (net borrowing) of \$1,440,000 General Obligation Road and Parking Lot Improvement 10-year bonds of the Town dated March 1, 2018 to Fidelity Capital Markets at a price of \$1,643,171.15. Per Ms. Sullivan, all of the bids received were very close to each other. The financial team received a AAA rating for the bonds. Ms. Sullivan explained the interest rate calculation to the board.

The following vote was read into the minutes by Clerk Peter Smellie:

VOTE OF THE BOARD OF SELECTMEN

2018 MAR 15 PM 2:11

I, the Clerk of the Board of Selectmen of the Town of Norwell, Massachusetts (the "Town"), certify that at a meeting of the board held February 21, 2018, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$1,440,000 General Obligation Road and Parking Lot Improvement Bonds of the Town dated March 1, 2018 (the "Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC at the price of \$1,643,171.15 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on March 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$145,000	5.00%	2024	\$145,000	5.00%
2020	145,000	5.00	2025	145,000	5.00
2021	145,000	5.00	2026	145,000	5.00
2022	145,000	5.00	2027	140,000	5.00
2023	145,000	5.00	2028	140,000	5.00

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 31, 2018, and a final Official Statement dated February 14, 2018 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: February 21, 2018

(original signed by Peter Smellie, Clerk)

*Motion: made by Gregg McBride, seconded by Peter Smellie, to vote:*

*that the sale of the \$1,440,000 General Obligation Road and Parking Lot Improvement Bonds of the Town dated March 1, 2018 (the "Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC at the price of \$1,643,171.15 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on March 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:*

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$145,000	5.00%	2024	\$145,000	5.00%
2020	145,000	5.00	2025	145,000	5.00
2021	145,000	5.00	2026	145,000	5.00
2022	145,000	5.00	2027	140,000	5.00
2023	145,000	5.00	2028	140,000	5.00

*Unanimously voted*

#### **Special Police Officer Appointments/ Police Department Budget**

Chief Ted Ross was present to recommend the appointment of 2 additional special police officers to fill the need in the Town for Police Department detail work and additional ongoing responsibilities in the Town.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to appoint Nicholas Pike and Ryan Small as Special Police Officers to the Town of Norwell Police Department. Unanimously voted*

Deputy Chief Brzuszek is present to recommend the appointment of Justin Ross as a special police officer for the Town of Norwell. Chief Ross recused himself because of the family

relationship (Justin is Chief Ross' son) to insure that this appointment is handled appropriately with no conflict of interest.

Deputy Chief Bruzeck recommended the appointment of Justin Ross as a special police officer in the Town of Norwell.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to appoint Justin Ross as a Special Police Officer to the Town of Norwell Police Department. Unanimously voted*

All congratulated the new police officers. Chief Ross explained the shortage of special police officers in the past year, which is due to utility projects and repaving in the Town. Discussion ensued about the idea of using workers other than special police officers.

### **Police Department Budget**

The department's operating budget includes some requests for new equipment such as accident reconstruction equipment. The department has applied for a grant to help cover the cost of some of the new equipment. Salaries and wage increases are mostly contractual increases, educational incentive increases, etc. A grant will help underwrite some of the cost of participating in a nationwide program for mental health training. Questions were asked and answered about the program, which is called the One Mind Campaign. It is a nationwide program to help deal with the country's increasingly volatile mental health issues.

Mr. McBride asked about procedures in place if there is a crisis issue in the Town. Per Chief Ross, the Town would call on personnel from the larger cities around the Town for assistance. The One Mind training will be good preparation for any such issues, and will be partially underwritten by the grant.

Questions were asked about dealing with fentanyl. Per Chief Ross, this hasn't been an issue in the Town, but the department would call in a regional team instead of dealing with a problem locally.

### **Town Clerk Budget**

Town Clerk Patricia Anderson was present to review her budget. The Election and Town meeting budgets are now combined into one budget with four budget areas; Town Meeting, Elections, Town Clerk's office and Board of Registrars. Ms. Anderson summarized her office's events for FY 19, with budget details where needed. The office brings in about \$31K in revenue per year.

Ms. Anderson reminded all that nomination papers are available until 3/30/18 for anyone wishing to run for office. They are due by 4/3/18.

### **Evan's Run Race Request**

All departments have approved this race plan. This may require a police detail, which will be determined by the event organizer and the Police Chief. An event fee will be charged as determined by the Town Administrator.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to approve the 18<sup>th</sup> annual Evan's Run Road Race on 5/20/18, subject to conditions set by the Police and Fire Departments.*

*Unanimously voted*

### **Cape Cod MS Bike Ride Request**

All discussed the details of this annual race. A small event fee may be charged, but the race only goes through a portion of the Town. The board may ask for further details if necessary.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to approve the Cape Cod MS Bike Ride on 6/30/18 and 7/1/18, subject to conditions set by the Police and Fire Departments.*

*Unanimously voted*

### **Open and Close Warrant**

Mr. Morin requested the reopening of the Warrant for 3 Articles;

1. An Article on the Special Town Meeting Warrant for a funds transfer, if needed to cover overtime costs.
2. An Article on the Annual Town Meeting Warrant to allow the Vocational High School to approve their revised charter with respect to allowing the school to issue debt. Mr. Morin has had input on this charter change and revisions were made at that time.
3. An Article on the Annual Town Meeting Warrant, which is a request from the Animal Control Officer to update the Town's bylaws about animals on Town property with regard to a breach of the peace, whereby animals could be restrained or put in a pound for a period of time. Mr. Smellie proposed an addition to this Article for a leash law to be imposed on dogs walking on the Town's pathways.

*Motion; made by Gregg McBride, seconded by Peter Smellie, to open the Warrant for the purpose of accepting an Article by the South Shore Regional VoTech and an Article by the Animal Control Officer for the Annual Town Meeting, and an Article for a transfer of funds for the Special Town Meeting. Unanimously voted*

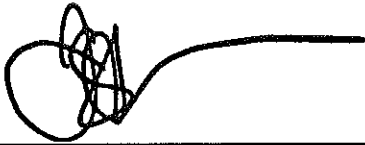
*Motion; made by Gregg McBride, seconded by Peter Smellie, to close the Annual and Special Town Meeting Warrants. Unanimously voted*

### **Future Agenda Items and Upcoming Meetings**

The board discussed future agendas and meeting, highlighting the community forum on 3/7/18 being held by the MAPC and the Economic Development Committee.

### **Adjournment**

*Motion; made by Gregg McBride, seconded by Peter Smellie, to adjourn at 8:29pm.  
Unanimously voted*

A handwritten signature in black ink, appearing to be 'Jason Brown', written over a horizontal line.

**Jason Brown, Chair**