# FY20 Board of Selectmen/Town Administrator Focus Areas

#### **#1: Capital Plans**

TA

 Establish a global capital plan by updating the capital planning tool created by the Community Compact consultants

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 Establish a Capital Spending Plan which incorporates an annual budgeted number for the Capital Budget Committee (CBC) in conjunction with the Town Administrator's budget process (see #1 Sublist below)

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Support the Town Hall Rehab Project

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- o Support the Highway Department Rehab Project
- Support the Library Building Project

## #1 Sublist - Capital Plans

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- Identify & project Annual Free Cash amounts
- Decide what portion can be spent for Town Meeting Article 3
- Decide how to fund any purchases beyond Article 3
- Determine Under Levy Debt Capacity Required for Building Projects

### #2 Updating Bylaws

- Complete the sign bylaw edits and updates, working with the Planning Board to bring to a future Town Meeting
- Consider additional bylaws to be substantively updated (establish process to do so as necessary)
- Explore with Planning Board and CHT the adoption of an Accessory Dwelling Unit Bylaw

TA Asst.

#### #3: Economic Development

TA Asst.

- Complete second phase MAPC grant steps with the goal of bringing proposed bylaw changes to May Town Meeting that could enhance Norwell's commercial tax revenues
- Approach Battelle about a possible PILOT or other financial support to the Town/Schools; identify and pursue other potential PILOTs – not a priority
- Identify and pursue opportunities for reinvigorating Town Center
- Pursue state and other grants and other opportunities as appropriate to help achieve goals

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### TA involved

 Ongoing – Meetings with Hanover Town Manager & BOS, PREP mall developer and relevant Town departments & committees to obtain mitigation for Norwell of the impacts of the Hanover Mall Redevelopment.

### #4: Work with Planning Board

- Schedule BOS/Planning Board meetings on a regular basis
- Work with Planning Board on zoning and other strategies (see Updating Bylaws and Economic Development above)
- Discuss the Use of a Road Mitigation Fund to Obtain Funding from Developers for Road Damage (Peter Morin is researching this)
- Discuss having Developers include ongoing funding of road and drainage maintenance in Homeowners Association Agreements

### **#5:** Carleton Property

 Support the Carleton Property Committee in bringing forward a plan for presentation to May 2020 Town Meeting

## #6: Communication with Residents and Civic Engagement

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o Create and support process for reviewing and updating Town website content

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Establish a clear-cut social media roadmap and policy

#### **#7: Public Safety**

TA Asst.

 Assist Fire Department, Conservation Commission and HT&G department in pursuing the Municipal Vulnerability Preparedness (MVP) Program to access grant funding from the State - ongoing

TA Asst.

Continue work with Traffic Study Committee to increase the safety of Norwell roads

### #8: Ongoing Oversight & Resolution of Historic Town buildings projects

TA Leader-Ship

- Jacobs Farm projects and licenses
- Grange Hall resolution and disposition
- Sqt. Samuel Stetson House resolution

TA

#9: Establish a BOS & Town Administrator Task Tracking Process

# **TOWN ADMINISTRATOR ADDITIONS**

#10: Collective Bargaining - AFSME HIGHWAY/TREE & GROUNDS and AFSME WATER