

**Norwell Board of Selectmen  
Meeting Minutes  
January 21, 2015**

**Approval Of Executive Session Minutes** – At 7:00 PM on motion by Brown seconded by DeCoste, the Board of Selectmen voted to go into executive session for the purpose of approving executive session minutes. On a roll call vote all members voted in the affirmative and the motion was carried. *MOTION: Jason Brown moved to approve the following minutes: July 10, 2013, December 18, 2013, January 15, 2014, March 5, 2014, March 12, 2014, April 2, 2014, April 23, 2014, April 30, 2014, June 11, 2014, and September 10, 2014. Seconded by David DeCoste and all present voted on a roll call vote in favor, with Gregg McBride being absent.*

*MOTION: Tammie Garner moved to approve the December 4, 2013 minutes. Seconded and voted Brown abstained because he was not at the Executive Session, McBride was absent, and on a roll call vote all others voted in favor*

*The Board adjourned the Executive Session and went into open session.*

Ellen Allen opened the meeting and introduced Jason Brown, David DeCoste, Tammie Garner and Interim Town Administrator Peter Hechenbleikner. *MOTION: Jason Brown moved the Board approve the agenda as written. Seconded and unanimously voted.*

*7:25PM Approval of the following Open Meeting Minutes: May 28, 2014, November 5, 2014, and November 19, 2014. Motion by Jason Brown, seconded by David DeCoste and voted 4-0, with Gregg McBride being absent.*

**CITIZEN COMMENTS** – None

**7:35PM Chief Reardon – Storm Ready presentation from the National Weather Service.** National Weather Service representative Bob Thompson gave an overview of the Storm Ready program, and congratulated Norwell on achieving the “storm readiness” credential, which is good for three years. This program requires the community and department personnel to meet or exceed criteria in six areas of disaster preparedness, not just storm events. Mr. Thompson introduced Glen Fubes, NWS coordinator, who gave a list of the criteria to qualify for the “storm ready status” certificate. He also gave an overview of all media methods of receiving and monitoring weather warnings. For example, the town uses a “Reverse 911” system to alert residents as well as cable overrides. The “storm ready” community will also be pro-active with regard to public safety; giving talks at the schools, COA, and hosting open houses at the Fire Department. Lauren DeMarco, FEMA Region I representative, congratulated Norwell on behalf of the organization. Glen Fubes gave a certificate of recognition for Norwell to Ellen Allen, as the BOS representative. Capt. Jeffrey Simpson, Norwell Fire Department, who led the storm ready certification program, received a certificate of recognition naming him and the Norwell Fire Department. The town of Norwell receives 25 points towards the FEMA national flood insurance rating system. If a town receives a rating total of 500 points, all residents and businesses receive a percentage discount.

Mr. Thompson unveiled the Norwell - Storm Ready Community sign. Ellen Allen thanked the Fire Department for all their hard work on achieving this goal.

**7:55PM APPOINTMENTS** – Susan Powell – Committee Applicant: Susan Powell, a town resident for many years, applied to become a member of three committees: Beautification Committee, Recycling Committee, and the Cultural Council. She briefed the Board of Selectmen on why she is

interested in serving on the three named Committees and what she could contribute to these Committees. *MOTION: Jason Brown moved to appoint Susan Powell to the Beautification and Recycling Committees (terms-3 years each, expiring June 30, 2017) and the Norwell Cultural Council (term expiring June 30, 2016). Seconded and unanimously voted.*

**8:05PM FY16 Budget** – Pete Hechenbleikner thanked Donna Mangan, Finance Director, for all her hard work on the budget, and also thanked Ellen Allen for a great job. He referred to the FY 2016 Budget Memo, which is attached to these minutes, and gives a complete overview of specific budget areas as well as the key points for BOS review. Some additional comments on the memo items are as follows:

- 210 Police – Jason Brown asked if there is provision in the Police Dept. budget for the new building's additional expenses as well as carrying costs for the old building. Answer – not yet, wait and see.
- 420 Highway Department – page 31a. The Highway Department has increased maintenance costs, largely due to completed CPC projects that require ongoing maintenance which is not covered by CPA funding.
- 512 BOH – page 36. Trash pickup expense is level for continued trash pickup, but other options such as PAYT are being discussed. The BOH is planning a presentation at Town Meeting about PAYT. This item is not part of balancing the budget, but is "revenue neutral". Peter Dillon would like to use collected PAYT funds to make enhancements to the recycling yard.
- 610 Library – the discussion of Sunday hours budgeting included a reference to the BOS Open Meeting Minutes from November 7, 2014.

#### **8:55PM OLD BUSINESS**

**Town Administrator Search** – The Screening Committee will consist of five members; BOS rep. Ellen Allen, School Supt. Matt Keegan, Town Counsel Bob Galvin, a past AB member, and a current or former PB member- either Bob Kustka or Jane Stout. The interviewees for the Questions Committee are all set; there are 16 people that will be interviewed. *MOTION: Jason Brown moved to appoint Ralph Rivkind, former AB member, to the Screening Committee. Seconded and unanimously voted. The vote to appoint a PB member will be postponed until Gregg McBride is present*

#### **9:12PM NEW BUSINESS**

**Not Your Average Joe's One Day License Request – January 27, 2015** – *MOTION: Jason Brown moved that the Board approve a request from Not Your Average Joe's for a one day license to sell wine and malt for Ribbon Cutting/Grand Reopening at Crescent Credit Union, 85 Pond Street, on 1/27/15 between the hours of 5:00PM to 7:00PM. Seconded and unanimously voted, pending receipt of the insurance certificate.*

**Accept NHC Resignation – Wendy Bawabe** – *Motion: With regret, Jason Brown moved that the Board accept the resignation of Wendy Bawabe, and offer thanks for a job well done. Seconded and unanimously voted.*

**Mayflower Group Health Steering Committee appointment** – A committee seat was previously held by Jim Boudreau, with Darlene Sullivan as a second. The BOS will appoint Ellen Allen with Darlene Sullivan as alternate, until the permanent Town Administrator is hired and appointed as Norwell's representative to the Mayflower Municipal Health Group. *MOTION: Jason Brown moved to appoint Ellen Allen as Norwell's representative to the Mayflower Municipal Health Group, with Darlene Sullivan as alternate, until such time as the new Town Administrator is hired and*

*appointed as Norwell's representative to the Mayflower Municipal Health Group, which will be September to October of 2015. Seconded and unanimously voted. Pete Hechenbleikner will draft written confirmation of this vote.*

**Village Euro Motors – Temporary Change of Address** – Jason Brown gave a brief summary of reason for move; the business has a short term lease (six months) for a building at the old BMW dealership at 98 Accord Pond Drive. They will move back to their rehabbed building when construction is complete. *MOTION: Jason Brown moved to allow Porsche Audi of Norwell to relocate to 98 Accord Pond Drive until December 31, 2015. Seconded and unanimously voted*

**UPCOMING MEETINGS:**

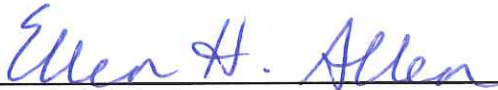
- The Treasurer/Collector will talk on borrowing for the Main Street project, applicants for the seat on the NHC, Clapp Brook Road hearing, composition of the CPC, Mayflower Health Group, Bike Race request.
- A 40B Forum will be scheduled, and Ellen Allen will check possible meeting dates with the key participants.
- Due to planned absences by BOS members, there will be no meeting on Wednesday, February 18, 2015.

**ANNOUNCEMENTS:**

No Announcements

**9:28PM EXECUTIVE SESSION**

*MOTION: Jason Brown moved that the Board enter into Executive Session for the purpose of discussing Personal Contracts, Town Administrator Contract, and not return to open session. Seconded.* Chairman Ellen Allen explained that to discuss these items in an open meeting may have a detrimental effect on the Town's bargaining or litigating position. Ellen Allen polled the Board. Ellen Allen voted yes, David DeCoste voted yes, Jason Brown voted yes and Tammie Garner voted yes.



Board of Selectmen

