

## **Scenic Road Hearing:** **“How-To” Checklist**

1. Provide the Town Planner with your name, mailing address and phone number. This information will be used for the newspaper to bill you for the public hearing advertisement.
2. Provide the Town Planner with the location of the proposed work, including street, house number and the Assessor’s block & lot information.
3. Provide the Town Planner with a statement of the purposes for the proposed work, including the specific changes to trees and stone walls within the right-of-way.
4. Provide the Town Planner with a written explanation of any compensatory actions proposed.
5. Provide the Town Planner with two photos of the site showing the existing conditions and a marked-up photo showing the proposed work (digital photos via email are acceptable). The photo showing the proposed work should depict the areas of disturbance, with the appropriate flagging per §2 of the Scenic Road Bylaw. Such flagging should include ribbons around trees slated for removal and ribbons or stakes at each end of the proposed stone wall breach.
6. Provide the Town Planner with a plan or drawing showing the proposed work, including additional stone wall or tree disturbance due to the potential installation of electric, water and gas lines.
7. Provide the Assessors Office with the executed “Scenic Road Hearing Abutters List” and a list of all direct abutters, including those separated by a street from the subject property. The public hearing will not be advertised until the Assessor’s Office has signed this document.
8. Please note that if the Town Planner or the Planning Board finds the proposed work to be significant, additional submittals may be required including a sketch plan or more formal engineered plans per §6.4 of the Scenic Road Bylaw.

*Please review the Scenic Road Bylaw at [http://norwellma.virtualltownhall.net/Public\\_Documents/NorwellMA\\_Planning/ScenicRoadGeneralBylaw.pdf](http://norwellma.virtualltownhall.net/Public_Documents/NorwellMA_Planning/ScenicRoadGeneralBylaw.pdf) if you have any questions regarding the above checklist. If additional questions persist, please contact the Planning Office at 781.659.8021. Thank you.*