

REGULATIONS FOR USE OF THE CUSHING CENTER

No person or organization may use the facilities of the Cushing Center until an application and occupancy agreement has been filed at the Cushing Center and approved by the Cushing Board of Directors. Telephone (781) 659-2674.

FEES

The required Rental Fee will be due at the time the contract is signed. **Check to be made payable to the Town of Norwell.** In the event of a cancellation the fee will be non-refundable unless another function is scheduled and held on that date in which event \$50.00 will be retained and the remainder refunded. All Regulations must be followed during the contracted rental period to not incur additional charges:

- a. All regulations for use of the Cushing Center have been observed, and
- b. There has been no damage to the Cushing Center or its property.

BUILDING REGULATIONS

1. The maximum number of people that can be accommodated indoors at any given time is 200 auditorium style and 165 banquet style.
2. Music and Alcohol must cease at 11:00 p.m. and the Center vacated by midnight.
3. Low amplification equipment is permitted for music.
4. The Cushing Board of Directors also reserves the right to require the presence of a police officer for public or private functions when, in their discretion, the type of function would deem it necessary to insure orderly conduct.
Fees for special duty police are the responsibility of the rental party. _____
5. Care-taker (or representative of the Center) must be present in the building for all functions. Fees are the responsibility of the rental party. _____
6. Maximum precautions shall be taken to avoid fire hazards such as fireproofing of decorations and evergreens. Candles require candle globes that will protect Cushing Center from fire and wax spills. No adhering tape, tacks etc. to Cushing Center walls. No Mylar balloons (latex is fine). No glitter, confetti..
7. The Cushing Center has a No Gambling Policy.

LIABILITY TO PERSONS AND PROPERTY

1. Applicant using property agrees to assume liability for any and all personal injury or property damage resulting directly or indirectly for the use of the premises. The user further agrees to hold the Town of Norwell and its' directors, agents and employees harmless from any and all liability, claims or assessments arising out of applicant's use of premises.
2. The Town assumes no responsibility or liability and expressly disclaims any liability or responsibility for damage to personal property or servants in or on the premises for injury to persons invited to the premises by the applicant or employed by the applicant for any purpose whatsoever.
3. Rentors who wish to serve liquor must choose from the Cushing Center Approved Bartending Servers to apply and purchase a liquor license from the Town.
4. Any applicant shall agree to be responsible for and reimburse the Town for any loss or damage to the building, its contents, grounds, or equipment by the applicant, its guests, employees or servants.

PENALTIES FOR VIOLATIONS OF STATE LAWS

Criminal penalties are provided by Statute (General Laws, Ch. 143) for violation of State Laws relating to public safety in buildings. Exceptions to these laws may not be made.

LICENSES

Applicants shall be responsible for obtaining such local and state licenses as are necessary for the proposed use of the building. Accommodations for handicap accessibility.