

Advisory Board Attendance and Commitment Expectations

The Advisory Board plays an important role in the Town's preparation for Town Meeting. By making recommendations to Town Meeting on each article in the warrant, the Advisory Board provides critical input to Town Meeting's decision-making process. Because attendees at Town Meeting are entitled to the benefit of the fully-informed recommendations of the Advisory Board when taking votes, the Advisory Board Nominating Committee recommends the attendance and commitment expectations below:

- Advisory Board members are expected to attend all meetings
- In addition, Advisory Board members are expected to have fulsome discussions with the committees and departments to whom they are assigned as a liaison such that they are able to lead Advisory Board discussions on their assigned committees and departments
- While infrequent absences for unforeseen reasons undoubtedly occur, Advisory Board members shouldn't have repeated or extended absences
- Attendance from February through the first week in April is particularly crucial; as a result, the expectation is that Advisory Board members would work to ensure that they wouldn't miss more than a week's worth of meetings as a result of planned absences during this time frame
- Advisory Board members who plan to have extended absences during the February – early April time frame may want to consider stepping down